

Date

Manager / Human Resources Manager

Unit Name

Mailing Address

Suburb, State, Postcode

Survey of Australian Employers: Have your say in shaping Australia's training system

This letter is to inform you about an important survey of Australian employers. It is a survey about how organisations currently meet their skill needs. As an employer, you know how important it is to find the right people with the right skills for your business.

The survey is being conducted on behalf of the Australian and state and territory governments, with results being compiled by the National Centre for Vocational Education Research Ltd (NCVER). This information will be used to shape future training policy and assist training providers in delivering the right sort of training.

Results from the survey will be published on NCVER's website in December 2007 (see www.ncver.edu.au).

In the next few weeks an interviewer from Roy Morgan Research will contact you on our behalf. If you are busy, the interviewer will be happy to make an appointment to call back at a time convenient to you.

If you are not the person who looks after employing and training staff, could you please pass this on to the most appropriate person, or let the interviewer know when he or she calls.

I welcome and urge your participation in this important study. The enclosed brochure provides further information about the survey. If you have any questions about the survey please contact Roy Morgan Research on Freecall 1800 633 813.

Yours sincerely



Tom Karmel
Managing Director