



Validation updates for VET, VET in Schools and A&T data submitters

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- [Release 7.0 available for Apprentice and Trainee Collection](#)

Changes – March 2020

Validation changes for VET Provider Collection

The following validation changes will be implemented in AVS in the coming weeks:

File	Field	E/W No.	Change
Training activity (NAT00120)	Subject identifier	W 4758	This warning triggers if an RTO is reporting a subject which does not appear on their scope on Training.gov.au. This is being updated, so that this will no longer trigger if the subject is being reported as a credit transfer (i.e. Outcome ID – National = 60).

Classifications updated for 2020 data – VET Provider Collection

The *Specific funding identifier* classification table has been updated with a new value, ‘23 – Foundation Skills for Your Future Program’

This code is a valid *Specific funding identifier* for validations and submissions for 2020 training activity data. It cannot be used in your final submission of your 2019 training activity data.

The system file, containing all *Specific funding identifier* codes, can be found [here](#).

Advanced notice – validation changes for VET Provider Collection

NCVER is looking to implement the following improvements in a future 2020 release. More information will be provided as their implementation dates are identified:

- As advised in previous notifications, existing warning (4758) will no longer trigger for credit transfer outcomes.
- Warnings will be triggered when a postcode of ‘OSPC’ has been identified but the Address – suburb, locality or town matches location specified by Australia Post. These warnings will not prevent the submission of data.
- All AVS users will be able to see a list of users associated with their organisation, as well as what AVS functions each user can perform.

Changes – December 2019

Validation changes for VET Provider Collection

The following validation changes will be implemented in AVS by the end of December 2019:

File	Field	E/W No.	Change
Program completed (NAT00130)	Date program completed	3242	<p>This change only affects state training authorities.</p> <p>This rule checks that the Date program completed does not fall after the collection period end date. For state training authorities, the rule currently runs as an error for all collection periods.</p> <p>This is being updated, so that for quarterly collections only, the rule will run as a warning. It will continue to be an error for the annual (i.e. January-December) collections. This is in line with how the rule already runs for registered training organisations.</p>

Previously we advised new errors were coming in 2020, triggering when a postcode of 'OSPC' has been identified but the Address – suburb, locality or town matches location specified by Australia Post. The introduction of these rules have been postponed until a later date.

AVS changes

The Export Files function will be removed from AVS in December 2019. AVS users should ensure they can easily locate the file sets they have used for validation.

USI Transcript Update Tool – changes to emails

By the end of the year, emails sent to RTO's after using the USI Transcript Update Tool will no longer include details of the changes that were made. A full history of edits applied from your RTO can still be accessed by logging into the USI Transcript Update Tool via AVS.

Classifications updated for 2020 data – VET Provider Collection

A reminder that changes to *Funding source – national's* classification scheme come into effect for 2020 collection periods. '30 – International client – other revenue' will no longer be valid, and is being replaced by two new codes – '31 – International onshore client – other revenue' and '32 – International offshore client – other revenue'. Please see our [Data element definitions document](#) for the full classification scheme.

Jan-Dec 2019 collection (due early 2020)

The 2019 collection of AVETMISS data (due early 2020) must still report international clients using the 30 code.

Jan-Mar 2020 collection and following

The 30 code will no longer be valid, and the 31 and 32 codes must be used in their place. This applies to all 2020 activity, including that started prior to, and continues into, 2020.

If data submitters are struggling to report in the new format, particularly in the early stages of the year, when they may be reporting 2019 and 2020 data at the same time, please contact our [Client Support](#) team for assistance.

Advanced notice – validation changes for VET Provider Collection

NCVER is looking to implement the following improvements in a future release, in 2020. More information will be provided as their implementation dates are identified:

- Existing warning (4758) will no longer trigger for credit transfer outcomes.

Changes – September 2019

Validation changes for VET Provider Collection

The following validation changes will be implemented in AVS by the end of September 2019:

File	Field	E/W No.	Change
Training organisation (NAT00010/A)	Training organisation name	E 4612	This rule currently checks that the Training organisation name matches either the legal name, or the first trading name listed on Training.gov.au (TGA). The check is being extended so that clients can use <i>any</i> of the trading names listed for their RTO on TGA.
Training organisation (NAT00010/A)	Training organisation name	W 4644	This rule currently checks that if the Training Organisation name exists on the TGA list, then the Training organisation identifier must match the RTO code listed on TGA. Until now it only checked the first trading name listed on TGA; it is now being extended to check against <i>any</i> of the RTO's trading names on TGA.
Program (NAT00030/A)	Program identifier	W 4757	This is a new warning. This rule triggers when an RTO is reporting a program which has never been listed on their scope on TGA.
Subject (NAT00060)	Subject identifier	W 4758	This is a new warning. This rule triggers when an RTO is reporting a subject which has never been listed on their scope on TGA.
Training activity (NAT00120)	Activity start date	W 4759	This is a new warning. This rule triggers when an RTO is reporting a subject which commenced after the subject was no longer listed as in scope for this RTO on TGA.
Training activity (NAT00120)	Activity start date	W 4760	This is a new warning. This rule triggers when an RTO is reporting a program with a subject enrolment that commenced after the program was no longer listed as in scope for this RTO on TGA.
Training activity (NAT00120)	Client identifier	E 4736	This rule currently triggers if the Client has a USI = 'INTOFF', but their Funding Source = '20 – Domestic Client-Other Revenue'. The check is being extended to also trigger on the new Funding Source code '31 – International onshore client – other revenue'
Training activity (NAT00120)	Commencing program identifier	E 3005, E 3823, E 3824, E 4740, E 4742	All rules on Commencing Program Identifier will no longer trigger.
Program completed (NAT00130)	Date program completed	W 4761	This is a new warning. This rule triggers when an RTO is reporting a program completion with a date after the program was no longer listed as in scope for this RTO on TGA.

Advanced notice – validation changes for VET Provider Collection

NCVER is looking to implement the following improvements in a future release, by 2020. More information will be provided as their implementation dates are identified:

- New errors ensuring that when a postcode of 'OSPC' has been identified, that the Address – suburb, locality or town cannot match to a location specified by Australia Post. This is to ensure that the 'OSPC' postcode has not been entered mistakenly.
- New error ensuring that where new Funding Source values '31 – International onshore client – other revenue' and '32 – International offshore client – other revenue' are used, that the

client's postcode is OSPC. This is to ensure that RTOs are inputting the client's usual home address, not their temporary Australian residence.

- New error ensuring that where Funding Source value = '31 – International onshore client – other revenue', then the Training organisation delivery location postcode must not be OSPC.
- The Export Files function will be removed from AVS. AVS users should ensure they can easily locate the file sets they have used for validation.
- Existing error 3242 (which triggers when the Date program completed is after the collection period end date) will become a warning for state training authorities when validating quarterly collections. It is already a warning for RTOs when using the quarterly collection periods. The rule will remain an error for all data submitters when submitting to the annual (i.e. January-December) collection.

Changes – June 2019

Validation changes for VET Provider Collection

The following validation changes will be implemented in AVS by the end of June 2019:

File	Field	E/W No.	Change
Client (NAT00080)	Statistical Area Level 1 Identifier	E 3761	Validation on this state training authority field is being switched off.
Client (NAT00080)	Statistical Area Level 2 Identifier	E 3762	Validation on this state training authority field is being switched off.
Training activity (NAT00120)	Subject identifier	W 4756	This is a new warning. This rule identifies the reporting of multiple successful instances of the same Subject identifier for the same Unique student identifier (excluding exempt or blank USIs) by a registered training organisation. This rule will trigger if multiple instances of the same subject identifier are reported with an Outcome identifier – national of '20 – Competency achieved' and/or '51 – RPL – granted'.
<p>The following four rules are related to one another. All four instances of the rule trigger when a client has multiple enrolments in the same subject, with overlapping activity dates.</p> <p>The 4754 versions of the rule use the Unique Student Identifier field to identify a repeated client. The 4755 versions of the rule will trigger where USI is blank or exempt, and will instead use Client identifier to identify a repeated client.</p> <p>The error versions of the rule will trigger for nationally recognised activity, and the warning versions of the rule for non-nationally recognised activity.</p>			
Training activity (NAT00120)	Subject identifier	E 4754	This is a new error. This rule identifies the reporting of multiple instances of the same Subject identifier for the same Unique student identifier (excluding exempt or blank USIs) by a registered training organisation, where the dates overlap. This rule will trigger where at least one instance of the Subject identifier has an Activity start date that is before the Activity end date of another instance of that same Subject identifier. It will not trigger if the Activity start date is on or after the Activity end date.
		E 4755	This is a new error. This rule identifies the reporting of multiple instances of the same Subject identifier for the same Client identifier (where the Unique student identifier is an exemption code or blank) by a registered training organisation, where the dates overlap. This rule will trigger where at least one instance of the Subject identifier has an Activity start date that is before the Activity end date of another instance of that same Subject identifier. It will not trigger if the Activity start date is on or after the Activity end date.
		W 4754	This is a new warning. This rule identifies the reporting of multiple instances of the same Subject identifier for the same Unique student identifier (excluding exempt or blank USIs) by a registered training organisation, where the dates overlap. This rule will trigger where at least one instance of the Subject identifier has an Activity start date that is before the Activity end date of another instance of that same Subject identifier. It will not trigger if the Activity start date is on or after the Activity end date.

File	Field	E/W No.	Change
		W 4755	<p>This is a new warning.</p> <p>This rule identifies the reporting of multiple instances of the same Subject identifier for the same Client identifier (where the Unique student identifier is an exemption code or blank) by a registered training organisation, where the dates overlap.</p> <p>This rule will trigger where at least one instance of the Subject identifier has an Activity start date that is before the Activity end date of another instance of that same Subject identifier. It will not trigger if the Activity start date is on or after the Activity end date.</p>

In addition to the changes to validation rules outlined above, NCVET has

- Improved upload functionality relating to the import of supplementary files into AVS; Supplementary files can now replace standard versions on upload and vice versa. An upload of a zip file containing both types (e.g. NAT00030 and NAT00030A) will still trigger an upload error.
- To prevent orphan subjects on the USI transcript when a registered training organisation stops operating, the latest version of AVETMISS allows the reporting of subjects as '41 – Withdrawn/discontinued due to RTO closure'. AVS will display all records related to this rule to enable the user to identify and amend training activity accordingly.

Advanced notice – validation changes for VET Provider Collection

NCVER is looking to implement the following improvements during 2019. More information will be provided as their implementation dates are identified:

- working to allow any of a registered training organisation's names, as recorded on the National Register (training.gov.au), to be the name that is reported. This will impact Error 4612.
Note: submitters will still only be able to use one name per training organisation at the time of reporting.
- New errors ensuring that when a postcode of 'OSPC' has been identified, that the Address – suburb, locality or town cannot match to a location specified by Australia Post. This is to ensure that the 'OSPC' postcode has not been entered mistakenly.
- New warnings where an RTO is reporting delivery of activity outside of their scope on Training.gov.au

Validation changes for Apprentice and Trainee Collection

File	Field	E/W No.	Change
Client (APP00080)	Client identifier - national	E 4705	Error will now only trigger on blanks; numeric values are now allowed in this field.
Training contract transaction (APP00150)	Training contract identifier – national	E 4715	Error will now only trigger on blanks; numeric values are now allowed in this field.

Changes – March 2019

Validation changes for VET Provider Collection

The following validation changes were implemented in the March 2019 release:

File	Field	E/W No.	Change
Training activity (NAT00120)	Activity start date	W 3211	This is a new rule that will run when validating for the Jan-Mar, Jan-Jun or Jan-Sep period for RTOs and self-registered accounts. This rule operates much like E 3211 (which will now only run for the Jan-Dec period or for other AVS account types). By changing this rule to a warning for the quarterly periods <u>only</u> , RTOs will be able to submit directly to NCVET and update student transcripts with activity that is current as at the time of validation.
Training activity (NAT00120)	Activity start date	E 4752	This is a new rule to ensure that activity with a date after the validation date is reported with an Outcome identifier – national of '85 – Not yet started'. Activity with a start date in the future must be reported as having not commenced training, otherwise the Activity start date should be updated to reflect the true commencement of training activity.
Program completed (NAT00130)	Date program completed	E 3242	As part of the changes for quarterly reporting, this rule now compares the reported Date program completed against the Collection Period end date rather than the Collection Year e.g. when reporting to the Jan-Mar collection it would compare against 31 March instead of 31 December. Please note that by default this rule will only run when validating for the Jan-Dec collection.
Program completed (NAT00130)	Date program completed	W 3242	This is a new rule that will run when validating for the Jan-Mar, Jan-Jun or Jan-Sep period for RTOs and self-registered accounts. This rule operates much like E 3242 (which will now only run for the Jan-Dec period or for other AVS account types). By changing this rule to a warning for the quarterly periods <u>only</u> , RTOs will be able to submit directly to NCVET and update student transcripts with activity that is current as at the time of validation.
Program completed (NAT00130)	Date program completed	E 4753	This is a new rule to ensure that program completions with a date greater than the validation date are not reported. Future dated/expected program completions cannot be reported as these will be added to the USI transcript service.

These rules have been implemented to make quarterly reporting easier for RTOs that submit directly to NCVET to update student transcripts. Quarterly submissions from RTOs submitting directly to NCVET remain optional. Please refer to our [AVETMISS: Quarterly reporting fact sheet](#) for further information.

It's important to note that it still won't be possible to submit activity starting after the collection period end date when submitting to the annual (Jan-Dec) collection. When submitting to the annual collection you will need to provide the data as it was on the 31st of December for the collection year, not as it is at the time of submission.

Submitting to a third-party agency

If your data are submitted to a third-party agency, who forwards that data to NCVET (such as a government department responsible for VET) they may require you to submit the data as it was at the end of that quarterly period.

For example, if you're submitting to the Jan-Mar collection, they may want to see your data as it was on the 31 March. If this is the case, you can use the *Enforce collection period dates* check box (pictured) to identify and prevent any activity that commenced after 31 March from being included in your data. This is unchecked by default.

Collection Details

Organisations	Test RTO
Type	VET Provider Collection
Year	2019 ▼
Period	Jan-Mar ▼
AVETMISS Version	8.0
Collection Period	01/01/2019 - 31/03/2019
Enforce collection period dates	<input checked="" type="checkbox"/>

This will mean that validation rules 3211 and 3242 will run as errors – instead of warnings – more easily highlighting records that start after the collection period end date. Please [contact](#) the agency you are submitting to and confirm their requirements.

Classification updates for the 2019 collection

- **Specific funding identifier** – values '11', '12', '31', '32', '41', and '61' can no longer be used as these programs have ended. A *Specific funding identifier* is required where the *Funding source – national* is '13 – Commonwealth Specific funding program'.
 - A full list of Specific funding identifiers and their effective dates is available from [NCVER's portal](#).

Advanced notice – validation changes for VET Provider Collection

NCVER is looking to implement the following improvements during 2019. More information will be provided as their implementation dates are identified.

In addition to the changes to validation rules outlined above, NCVER is

- working to allow any of a registered training organisation's names, as recorded on the National Register (training.gov.au), to be the name that is reported. **Note:** submitters will still only be able to use one name per training organisation at the time of reporting.
 - This change will be extended to the USI Transcript Update Tool.

Planned bug fixes

- NCVER has been made aware that E4747 – combination of outcome 70 and outcome 41 - makes it difficult to identify the records causing the error. This will be fixed in an upcoming release.
- NCVER will be altering the AVETMISS Validation Software upload in an upcoming release so that [supplementary \(A\) files](#) can replace a standard file and vice versa.
 - An upload of a zip file containing both types (NAT00030 and NAT00030A) will still trigger an upload error.

Changes – January 2019

Validation changes for the 2019 VET Provider Collection

The following validation changes were implemented with the December 2018 release for the 2019 collection:

File	Field	E/W No.	Change
Program completed	Date program completed	E 3241	This rule has been updated for the 2019 collection to no longer allow the reporting of partial Date program completed values (i.e. @@MMYYYY or @@@@YYYY). Please note, this applies to all program completions reported in the 2019 collection including those with historic completion years (e.g. 2018).

Classification updates for the 2019 collection

- **Gender** – where a client doesn't identify as either male or female they should be recorded as 'Other', reported with the classification value of 'X'.
 - '@' may still be used where a client doesn't specify a value i.e. doesn't answer the question.
- **Study reason identifier** – '13 - To get skills for community/voluntary work' may be used for the 2019 collection onwards.

Changes – December 2018

Validation changes for VET Provider Collection

The following validation changes were implemented with the December 2018 release:

File	Field	E/W No.	Change
Subject	Field of Education	E 3720	<p>This rule ensures a Field of education is reported for Subjects where one cannot be sourced from the National Register of VET (TGA).</p> <p>With the changes to the level of information available on VET accredited courses and the subsequent inclusion of more modules on TGA, this rule will be updated to not trigger if the module can be found on TGA and has a Field of education.</p> <p>If the reported subject is an Accredited Unit (listed on TGA) and the Field of Education identifier is unknown, submitters will need to provide a valid Field of Education.</p>
Training activity	Funding Source – National	E 4751	<p>This is a new rule that will apply from the 2019 collection.</p> <p>As the new National VET Data Policy requires the issuing RTO to report data to NCVET, there should be no requirement for RTOs to use this code.</p> <p>Due to state and territory requirements the use of Funding source – national code '80 – Revenue earned from another training organisation' will be restricted to TAFEs only.</p> <p>This rule will trigger if the collection year is 2019 (or later), the training organisation is not considered a TAFE and the funding source – national is '80'.</p>

Bug fixes

- NCVET was made aware of an issue with validated, but not submitted, collections that allowed blank data to be submitted. This has been fixed in this release.
- NCVET was made aware of instance where an AVS password reset results in a loop that doesn't update the old password. This has been fixed in this release.
- NCVET was made aware of an issue preventing the submission of multiple program completions for the same combination of *Client identifier* and *Program identifier*, but different *Date program completed* values. This has been fixed in this release.
- NCVET was made aware of an issue with the contact details on the finalise submission screen for STA submitters only. This has been fixed in this release.

USI Transcript Update Tool changes

The USI Transcript Update Tool has been updated, to allow the reporting of a full *Date program completed* value, in line with AVETMISS reporting. A full date is currently optional.

When entering a *Date program completed* you will need to first select the year of completion before selecting the month and then date. The system will still store the value as DDMMYYYY.

Date Program Completed

This allows the system to identify which collection rules should be applied to the record and pre-populate valid month and date values, for instance February 29th during leap years.

You will need to select @@ for month and/or date where this value is unknown.

Date Program Completed	2017	--- MM ---
Program Identifier	--- Please Select ---	@@ - Not specified

Recap of AVS changes for the 2018 Jan-Dec VET Provider Collection

The following table contains a record of all changes made that relate to the 2018 annual collection.

Unique student identifier

Please note that 'SHORT' is not a valid Unique student identifier exemption value for 2018 activity.

Non-TGA programs

RTOs submitting data directly to NCVET cannot submit a *Program* (NAT00030A) file. RTOs reporting directly to NCVET will need to use the NAT00030 file and only include programs on training.gov.au (TGA). This means that any programs not on TGA must be excluded from the *Program* (NAT00030), *Training activity* (NAT00120) and *Program completed* (NAT00130) AVETMISS files.

Any nationally recognised subjects (units of competency and accredited course units) delivered as a part of locally recognised or self-created programs should then be reported as subject-only activity and appear in the *Training activity* (NAT00120) file with a blank *Program identifier*.

File	Field	E/W No.	Change
NAT00060	Field of Education (Subject)	E 3720	This rule ensures a <i>Field of education</i> is reported for subjects where one cannot be sourced from the National Register of VET (TGA). With the changes to the level of information available on VET accredited courses and the subsequent inclusion of more modules on TGA, this rule was updated to not trigger if an accredited course unit can be found on TGA with a <i>Field of education</i> . This rule will still trigger if the reported subject is an accredited course unit (listed on TGA) and NCVET cannot derive a <i>Field of education</i> from TGA.
NAT00080	Client identifier	E 3811	This rule ensures that there is only one individual record per <i>Client identifier</i> in the NAT00080/APP00080 files. This rule was updated to account for a <i>Client identifier</i> listed more than once, but with different case values.
NAT00080	Client identifier	W 4692	This rule identifies the reporting of what is considered excessive activity for a single year. This rule was updated so that it only triggers if the sum of the hours exceeds 1500.
NAT00080	Survey contact status	E 4731	This rule ensure a <i>Survey contact status</i> is reported and triggers if the field is blank or invalid. The rule was updated to allow this field to be blank if <i>Date of Birth</i> indicates client will be under 15 at the end of the collection year. NCVET will derive the status as 'M – Minor under age of 15 (not to be surveyed)'. The rule was updated to use the end date of the collection year; the previous date of comparison was the date of validation.
NAT00080	Survey contact status	E 4732	This rule checks that the use of Survey contact status value 'M' is consistent with the client's age. This rule was updated to use the end date of the collection year; the previous date of comparison was the date of validation.

File	Field	E/W No.	Change
NAT00080	Unique student identifier	E 4744	This is a new rule that compares an organisation's percentage of blank USIs for nationally recognised training against a predetermined percentage value. This rule is a warning (W 4744) unless the predetermined percentage value is exceeded, or the organisation has less than 100 clients.
NAT00080	Unique student identifier	E 3865, 3867 and 3868	Rule E 3865 ensures that USI is an expected format. This has been updated to allow lower case USIs to pass validation, as this also passes the USI Registry System's verification service. Additionally, rules E 3867 and E 3868, which check for duplicate and compromised USIs within a submission, have been updated to ignore casing; an upper or lower case USI is considered the same value.
NAT00120	Outcome identifier – national	E 3260	This rule checks that where the <i>Delivery mode identifier</i> of 'NNN – Not applicable (RPL or credit transfer)' has been used that the <i>Outcome identifier – national</i> is '51 – Recognition of prior learning granted', '52 – Recognition of prior learning not granted', '60 – Superseded subject' or '70 – Continuing activity'. This rule has been updated to allow <i>Delivery mode identifier</i> 'NNN' to also be used when the <i>Outcome identifier – national</i> is '85 – Not yet started'.
NAT00120	Subject identifier	E 3869	This rule has been changed to an error and checks that where a subject identifier is reported with an <i>Outcome identifier – national</i> of '61- superseded subject' the client has also been reported with activity in a valid superseding subject identifier, as recorded by the National Register of VET (TGA).
NAT00120	Commencing program identifier	E 4742	This rule checks that when reporting a <i>Commencing program identifier</i> of '3 – Commencing enrolment in the program', that the <i>Activity start date</i> is also in the current collection year. This rule has been updated to ignore subjects with an <i>Outcome identifier – national</i> of '85 – Not yet started'.
NAT00120	Outcome identifier – national	E 4747	This is a new rule to ensure that if an RTO has closed that there are no records left without a finalised outcome. This rule will trigger if a combination of subjects with <i>Outcome identifier – national</i> '41 – Withdrawn/discontinued due to RTO closure' and '70 – Continuing activity' are being reported in the same submission.
NAT00120	Program identifier	E 4748	This is a new rule to ensure that a non-registered training organisation is not reporting accredited programs.
NAT00120	Subject identifier	E 4749	This is a new rule to ensure that a non-registered training organisation is not reporting accredited subjects.

Advanced notice – validation changes for VET Provider Collection

NCVER is looking to implement the following improvements during 2019, more information will be provided as their implementation dates are identified.

- Making quarterly reporting easier for registered training organisations submitting directly to NCVER
- Modifying the upload function so that a NAT00030 will replace a NAT00030A and vice versa
- Notifying submitters where subjects or programs that are being reported aren't on their scope of registration – this will be implemented as a warning and won't prevent the submission of data
- Identifying where the same subject activity is being reported multiple times and with activity dates that overlap
- Improvements to AVS' user interface, including the User and Organisation screens and providing more information for basic validation errors.

As always, these changes – and any that have yet to be identified – will be recorded within this update document and communicated as soon as practical.

Validation changes for Apprentice and Trainee Collection

The following changes for the Apprentice and Trainee collection will be implemented with the December 2018 release:

File	Field	E/W No.	Change
Transaction (APP00150) file	N/A	N/A	All records will be sorted chronologically on client identifier, training contract identifier and ascending date of transaction

Bug fixes

- NCVER was made aware of an issue with the contact details on the finalise submission screen for STA submitters only. This has been fixed in this release.

Changes – September 2018

AVS Interface changes

The September release of AVS includes interface changes for the Collection history and Finalise submission screens.

Please keep in mind that these changes are undertaken alongside our broader work program. We welcome feedback and suggested improvements and will seek to address these where possible. Feedback can be provided using NCVER's [support form](#).

Finalise submission screen

To ensure compliance with [Schedule 2](#) of the Australian Government Department of Education and Training's [National VET Data Policy](#) RTO users who submit data will be required to enter their name and position on the Finalise submissions screen (pictured). This information was previously auto-populated and couldn't be changed on the screen.

First name: Last name: Position in organisation:

Information entered into the fields above are used to populate the RTO Declaration and Understanding notice, as required by the Australian Government Department of Education and Training's National VET Data Policy.

A report of submissions will be provided to the registered training organisation's registration enquiries contact as listed on the national register of VET: training.gov.au

To enable visibility of submissions made:

- a report will be sent to the TGA-listed Registration Enquiries contact at the end of each reporting period. This report will only list submissions made during that window.
- users with data submitter or organisation administrator roles can view and export a list of submissions via the Submissions Report option under the Reports menu (pictured).

DUPLICATES	FREQUENCY	SUBMISSIONS
Duplicate Enrolments	Profile / Frequency Report	Submissions Report
Duplicate Clients	Enrolments by training organisation	
Duplicate Employers		

Collection History Screen

Until this release the Collection history screen would only show the latest instance for a collection (the combination of selected type, year and period). Users will now see the full history of validations and submissions for a collection. Filtering options (pictured) have been included to account for the increase in records on the screen.

Filter by:

Trading Name

Type Year Period

Latest only Status

From To

The filters are optional and work in unison; selecting both a year and status option will limit records to that selected year AND status.

You won't be able to click through to the Collection processing screen for all records. Records that can't be clicked on will have *italicised* text that's grey (pictured, highlighted).

<input type="checkbox"/>	NCVER VET	Mon, 17/09/2018 12:35	VET	Jan-Sep	2018	Yes	Error
	NCVER VET	Mon, 17/09/2018 12:34	VET	Jan-Sep	2018	Yes	Error

To hide records that can't be clicked on set the Latest only filter option to 'Yes'. The Collections window, on the home screen, will continue to only ever show the latest record for each collection.

Some records will have a check box next to them (pictured, highlighted). Checking this box will allow the collection to be reset by clicking Reset at the bottom of the screen. This function can be useful in situations where a collection gets stuck in a status (e.g. uploading for 2 days).

<input checked="" type="checkbox"/>	NCVER VET	Mon, 17/09/2018 12:35	VET	Jan-Sep	2018		
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Clicking Reset won't remove the record from the collection history screen.

Validation changes for VET Provider Collection

The following validation changes will be implemented with the September 2018 release:

File	Field	E/W No.	Change
NAT00080	Survey contact status	E 4732	This rule checks that the use of survey contact status value 'M' is consistent with a client's age as at the end of the collection year. This rule is being updated to use the end date of the collection year; the current date of comparison is the date of validation.

Bug fixes

- NCVER was made aware that the AVS Messages screen wasn't sorting correctly. This has been fixed in this release.
- NCVER was made aware that validation rules 3867 and 3868 didn't always show all affected client identifiers. This has been fixed in this release.
- NCVER was made aware that RTO users were seeing a 'DQ Results' button on the collection history screen this functionality is not yet available for these users and so the button has been hidden for these users.

Advanced notice – validation changes for VET Provider Collection

The following validation changes are planned to be implemented later in 2018:

File	Field	E/W No.	Change
NAT00010	Training organisation name	E 4612	<p>This rule confirms that the reported registered training organisation name matches the name/s listed on the national register: training.gov.au</p> <p>This rule will be updated to allow a greater number of TGA-listed names to be used. Training organisations will still only be able to report one name in the Training organisation (NAT00010) file.</p>
NAT00060	Field of Education (Subject)	E 3720	<p>This rule ensures a Field of education is reported for Subjects where one cannot be sourced from the National Register of VET (TGA).</p> <p>With the changes to the level of information available on VET accredited courses and the subsequent inclusion of more modules on TGA, this rule will be updated to not trigger if the module can be found on TGA and has a Field of education.</p> <p>Modules that are recorded on TGA without a Field of education will still need to be reported with one.</p>

Planned bug fixes

- NCVET has been made aware of instance where an AVS password reset results in a loop that doesn't update the old password. This will be fixed in an upcoming release.

Changes – June 2018

Validation changes for VET Provider Collection

The following validation changes will be implemented at the end of June 2018:

File	Field	E/W No.	Change
NAT00080	Unique student identifier	E 3865, 3867 and 3868	Error 3865 ensures that USI is an expected format. This has been updated to allow lower case USIs to pass validation, as this also passes the USI Registry System's verification service. Additionally, Errors 3867 and 3868, which check for duplicate and compromised USIs within a submission, have been updated to ignore casing; an upper or lower case USI is considered the same value.
NAT00120	Commencing program identifier	E 4742	This rule checks that when reporting a Commencing Program Identifier of '3 – Commencing enrolment in the program', that the Activity Start Date is also in the current collection year. it will not trigger if Outcome identifier – national is '85 – Not yet started'.
NAT00120	Outcome identifier – national	E 3260	This rule checks that when reporting a Delivery Mode Identifier of 'NNN – Not applicable (RPL or credit transfer)', then Outcome identifier – national must be '51 – Recognition of prior learning granted', '52 – Recognition of prior learning not granted', '60 – Superseded subject' or '70 – Continuing activity'. It now also allows '85 – Not yet started'.
NAT00120	Subject identifier	E 3869	Error 3869 ensures that where a subject identifier is reported with an Outcome identifier – national of '61- superseded subject' that the client has also been reported with activity in a valid superseding subject identifier, as recorded by the national register (TGA). This rule was introduced originally as a warning.

Advance notice – validation changes for VET Provider Collection

The following validation changes are planned to be implemented later in 2018:

File	Field	E/W No.	Change
NAT00010	Training organisation name	E 4612	This rule confirms that the reported registered training organisation name matches the name/s listed on the national register: training.gov.au This rule will be updated to allow a greater number of TGA-listed names to be used. Training organisations will still only be able to report one name in the Training organisation (NAT00010) file.
NAT00060	Subject field of education	E 3720	This rule ensures a field of education is reported for subject activity and allows for the reporting of this activity at a group level. The rule currently won't trigger where the subject exists on the national register, this rule will be updated to require a field of education where the reported subject is an Accredited Unit that doesn't have one listed on TGA.

File	Field	E/W No.	Change
NAT00080	Survey contact status	E 4732	This rule checks that the use of survey contact status value 'M' is consistent with a client's age as at the end of the collection year. This rule is being updated to use the end date of the collection year; the current date of comparison is the date of validation.

Planned bug fixes

- NCVER has been made aware that E3867 and E3868 does not currently show all client identifiers that have been reported with the same USI value. This will be fixed in an upcoming release.
- NCVER has been made aware that validation E4732 is based on a client's age at the time of validation. This will be fixed in an upcoming release to be based on the client's age as at the end of the collection year.

Changes – April 2018

Optional quarterly reporting in AVS – further information

From May 2018, AVS will allow RTOs to report their fee-for-service data to NCVER's quarterly collection periods (Jan-Mar, Jan-Jun and Jan-Sep). Until now, RTOs have been able to validate using these collection periods, but not to submit.

More frequent reporting allows students' training activity to appear on USI Transcripts earlier than waiting for the annual collection. This more frequent reporting is optional, and RTOs must still submit all data to the annual (January-December) collection.

RTOs should note the following if they choose to report on a quarterly basis:

- If you report to a quarterly collection, this does not lock you in to reporting to subsequent quarterly collections – for example, if you choose to report to the Jan-Mar collection, it is not mandatory to continue reporting to the Jan-Jun or Jan-Sep collection; you will still need to submit all data to the annual (January-December) collection.
- Any reporting throughout the collection year is cumulative – for example, if an RTO chooses to report to the Jan-Mar collection, and then chooses to report to the Jan-Jun collection, the Jan-Mar data must also be included in the Jan-Jun submission. Excluding it from any subsequent submissions will result in the data being deleted from the USI Transcript, as each submission overwrites anything submitted to previous quarters.

Quarterly collections open approximately six weeks following the end of each quarter and remain open for two weeks. Exact dates will be communicated in NCVER's [data support bulletins](#). To report to the quarterly collection, RTOs simply need to validate for the quarter as per normal, proceed to the Finalise Submission screen and submit in the same manner as they currently do for the annual collection.

RTOs who already submit their funded data to state training authorities on a regular basis should continue to do so; they are not affected by this process.

Data submitters should ensure they are [subscribed](#) to NCVER's Data Support Bulletin to be advised of reporting timelines and any changes in this process. For more information refer to NCVER's [Fact Sheet](#) on quarterly reporting.

Changes – March 2018

Optional quarterly reporting in AVS for RTOs

The AVETMISS validation software (AVS) will be available for quarterly reporting for all RTOs, with the first opportunity being the submission of 2018 January–March quarterly data in May 2018. This means USI transcripts for students will be updated more frequently for private training providers.

Validation changes for VET Provider Collection

The following validation changes will be implemented at the end of March 2018:

File	Field	E/W No.	Change
NAT00080	Client identifier	E 3811	This rule ensures that there is only one individual record per Client identifier in the NAT00080/APP00080 files. It is being further tightened to ensure that this rule also checks if a Client identifier is listed more than once, but with different case values.
NAT00080	Client identifier	W 4692	Rule originally triggered a warning if the sum of a client's Nominal Hours for each enrolment in a collection year exceeds 1000. This rule is being updated so that it only triggers if the sum of the hours exceeds 1500.
NAT00080	Survey contact status	E 4731	Rule triggers if blank or invalid. This rule is being updated to allow this field to be blank if Date of Birth indicates client will be under 15 at the end of the collection year. <i>(Note that in January 2018 we advised this rule would allow blanks for 15 and under – the correct advice was it will only allow blanks for under 15s).</i>
NAT00080	Unique student identifier	E 4744	New rule that compares an organisation's percentage of blank USIs for nationally recognised training against a predetermined percentage value. This rule is a warning unless the predetermined percentage value is exceeded. This rule will only run where an organisation has over 100 clients.
NAT00120	Outcome identifier – national	E 4747	New rule that a record cannot be reported with a continuing outcome (i.e. 70) if the training organisation also has other records in that submission listed with an outcome of '41 – Withdrawn/discontinued due to RTO closure'. This rule is to ensure that if an RTO has closed down, then there are no records left without a final outcome.
NAT00120	Program identifier	E 4748	New rule to ensure that a non-registered training organisation is not reporting accredited programs.
NAT00120	Subject identifier	E 4749	New rule to ensure that a non-registered training organisation is not reporting accredited subjects.

Advance notice – validation changes for VET Provider Collection

The following validation changes are planned to be implemented later in 2018:

File	Field	E/W No.	Change
NAT00080	Unique student identifier	E 3865, 3867 and 3868	<p>Error 3865 ensures that USI is an expected format. We will be updating this rule to allow lower case USIs to pass validation, as this also passes the USI Registry System's verification service.</p> <p>Additionally, Errors 3867 and 3868, which check for duplicate and compromised USIs within a submission, will be updated to ignore casing.</p>
NAT00120	Commencing program identifier	E 4742	<p>This rule checks that if using a Commencing Program Identifier of '3 – Commencing enrolment in the program', that the Activity Start Date is also in the current collection year.</p> <p>We have temporarily removed this rule, as it was inadvertently triggering when reporting future dated activity. We will be reinstating this rule with a clause that it will not trigger if Outcome identifier – national is '85 – Not yet started'.</p>
NAT00120	Outcome identifier – national	E 3260	<p>This rule checks that if using a Delivery Mode Identifier of 'NNN – Not applicable (RPL or credit transfer)', then Outcome identifier – national must be '51 – Recognition of prior learning granted', '52 – Recognition of prior learning not granted', '60 – Superseded subject' or '70 – Continuing activity'.</p> <p>The rule will be updated to allow Delivery mode identifier 'NNN' to also be used alongside Outcome identifier – national '85 – Not yet started'.</p>

Changes – January 2018

Updated classifications

Unique student identifier – ‘SHORT’ has been removed from the valid codes listed for the *Unique student identifier* data element in the *AVETMIS Data element definitions: edition 2.3*, which applies to validations on activity commencing from 01 January 2018.

Advance notice – validation changes for VET Provider Collection

The following validation changes will be implemented in March 2018:

File	Field	E/W No.	Change
NAT00080	Survey contact status	E 4731	Rule currently triggers if blank or invalid. The rule is being updated to allow this field to be blank if Date of Birth indicates client will be 15 or younger at the end of the collection year.

Also note the changes advised in the [October 2017 section](#) of this document are still planned to be implemented alongside this rule update.

Changes – October 2017

2017 Validation changes for VET Provider Collection

The following validation change will be implemented in December prior to the end of the January-December collection:

File	Field	E/W No.	Applicable to	Change
NAT00080	Unique student identifier	3867	VET Provider Collection	Rule currently triggers when a Name for encryption/Sex/Date of birth combination is listed with more than one USI. The rule is now being updated so that it does not trigger if @ values are used for Sex or Date of birth.

Advance notice - Validation changes from 2018

The following validation changes will be implemented in early 2018 for Release 8.0:

File	Field	E/W No.	Applicable to	Change
NAT00030	Program identifier	E TBA	VET Provider Collection	New rule to ensure that a non-registered training organisation is not reporting accredited programs.
NAT00060	Subject identifier	E TBA	VET Provider Collection	New rule to ensure that a non-registered training organisation is not reporting accredited subjects.
NAT00080	Client identifier	E 3811	VET Provider and Apprentice and Trainee Collection	Rule currently ensures that there is only one individual record per Client identifier in the NAT00080/APP00080 files. This rule is being further tightened to ensure that this rule also checks if a Client identifier is listed more than once, but with different case values.
NAT00080	Client identifier	W 4692	VET Provider Collection	Rule currently triggers a warning if the sum of a client's Nominal Hours for each enrolment in a collection year exceeds 1000. This rule will be updated so that it only triggers if the sum of the hours exceeds 1500.
NAT00120	Outcome identifier - national	E TBA	VET Provider Collection	New rule being that a record cannot be reported with a continuing outcome (i.e. 70) if the training organisation also has other records in that submission listed with an outcome of '41 – Withdrawn/discontinued due to RTO closure'. This rule is to ensure that if an RTO has closed down, then there are no records left without a final outcome.

Changes – September 2017

Validation changes for Apprentice and Trainee Collection

The following validation changes will be implemented in late September:

File	Field	E/W No.	Applicable to	Change
APP00150	Training contract status identifier	E 4743	Apprentice and Trainee Collection (i.e. not applicable for RTOs)	New error that if training contract has a Training Contract Status Identifier of 11, there must be a record for the same client in a subsequent contract with an equal or superseding Program Identifier.
APP00150	School level identifier	E 4712	Apprentice and Trainee Collection (i.e. not applicable for RTOs)	This rule will be changed to now only trigger on the earliest record for that Client identifier. <i>Business rule will now say: If not higher than Highest school level completed identifier in APP00080 file on the latest record for this Client identifier - apprenticeships and > = Client 7.0.</i>

New Unique student identifier value

As of 21 August 2017, registered training organisations (RTOs) reporting clients who have individual exemptions from the Unique Student Identifier (USI) scheme for genuine personal reasons have been able to use the standardised exemption code 'INDIV'. It is important to note that RTOs MUST sight the exemption document issued by the USI Office for each of these students. This process will replace the need for you to obtain a special 10-digit alpha-numeric code from the USI Office to use in place of a USI when submitting AVETMISS data for exempted clients. As is the case with the current special code, exempted clients reported with the INDIV code instead of a USI will not be able to obtain a USI transcript from the USI Registrar.

When can you use the INDIV exemption code?

2017 reporting: RTOs reporting on clients who have already been reported using the 10-digit special USI exemption code may EITHER use the special code or the 'INDIV' code for 2017 AVETMISS reporting.

2018 reporting: From 1 January 2018 onwards all genuine individual exemptions from the USI scheme must be reported using the 'INDIV' code.

Key things to remember:

1. The 'INDIV' code, along with the 10-digit special USI exemption code and other exemption codes 'INTOFF' and 'SHORT' must not be attempted to be verified in the USI Registry System.
2. The USI Office will be closely monitoring the use of the INDIV code and it is only to be used for genuine objectors. Suspected misuse of the INDIV code will be followed up by the Regulators and the USI Office.

Advance notice - validation changes for VET Provider Collection

New *Unique student identifier* validation on blank USIs will be introduced for the first collection under Release 8.0 (in effect from 1 January 2018).

A new validation error will be triggered where, within a submission, the data submitter has surpassed a predetermined percentage of blank USIs. This predetermined percentage value is subject to change. This error will only run when the data has a client count of at least 100.

This new error is in addition to existing Error 3864 which triggers on any record where the client has a blank USI, and they have been reported with an issued program completion for a nationally recognised program.

A validation warning will still be triggered if the submission has not triggered either of the aforementioned errors, but the data contains records which are eligible for a USI. Validation warnings do not prevent submission of data via AVS.

Changes – July 2017

Release 8.0 availability in AVS

AVS now allows users to test data produced in the upcoming AVETMISS release 8.0 formats. This is particularly relevant for student management system developers as well as RTOs who have their own in-house software. Testing is encouraged to ensure your systems are compliant with release 8.0 ahead of the 1 January 2018 implementation date. To access this feature, simply select Year '2018' and Collection Period 'Jan-Mar' from the Collection Processing screen in AVS. Release 8.0 validation rules are also available from this screen.

Updates to AVETMISS R8.0 for VET Providers validation

The full set of Release 8.0 validation rules are now available from the Collection Processing screen in AVS after selecting Year '2018' and Collection Period 'Jan-Mar' for the VET Provider Collection.

For specific information on validation rules that have changed between release 7.0 and release 8.0, please refer to the [AVETMISS 8.0 for VET Providers: what's changing from release 7](#). This document was last updated at the end of June 2017; if you had accessed this document prior to this date refer to the supporting document 'Amendments since publication' available from the same page on the NCVET website.

Advance notice - validation changes for Apprentice and Trainee Collection

The following validation change has a planned implementation date in 2017. Further advice will follow when this change has been actioned:

File	Field	E/W No.	Applicable to	Change
APP00150	Training contract status identifier	TBA	Apprentice and Trainee Collection (i.e. not applicable for RTOs)	New error that if training contract has a Training Contract Status Identifier of 11, there must be a record for the same client in a subsequent contract with an equal or superseding Program Identifier.
APP00150	School level identifier	E 4712	Apprentice and Trainee Collection (i.e. not applicable for RTOs)	This rule will be changed to now only trigger on the earliest record for that Client identifier. Business rule will now say: <i>If not higher than Highest school level completed identifier in APP00080 file on the latest record for this Client identifier - apprenticeships and > = Client 7.0.</i>

Advance notice – new Unique student identifier value

From 21 August 2017, registered training organisations (RTOs) reporting clients who have individual exemptions from the Unique Student Identifier (USI) scheme for genuine personal reasons will be able to use the standardised exemption code 'INDIV'. It is important to note that RTOs MUST sight the exemption document issued by the USI Office for each of these students. This process will replace the need for you to obtain a special 10-digit alpha-numeric code from the USI Office to use in place of a USI when submitting AVETMISS data for exempted clients. As is the case with the current special code, exempted clients reported with the INDIV code instead of a USI will not be able to obtain a USI transcript from the USI Registrar.

When can you use the INDIV exemption code?

2017 reporting: RTOs reporting on clients who have already been reported using the 10-digit special USI exemption code may EITHER use the special code or the 'INDIV' code for 2017 AVETMISS reporting.

2018 reporting: From 1 January 2018 onwards all genuine individual exemptions from the USI scheme must be reported using the 'INDIV' code.

Key things to remember:

1. The 'INDIV' code, along with the 10-digit special USI exemption code and other exemption codes 'INTOFF' and 'SHORT' must not be attempted to be verified in the USI Registry System.
2. The USI Office will be closely monitoring the use of the INDIV code and it is only to be used for genuine objectors. Suspected misuse of the INDIV code will be followed up by the Regulators and the USI Office.

AVETMISS system files

The specific funding identifier classification has recently been updated and the system file can be found [here](#).

The following three specific funding codes will no longer be valid codes from the January—June 2017 collection and for all subsequent collections:

- 13 NWDF — Critical Skills Investment Fund
- 51 Productivity Places Program — Job Seeker
- 52 Productivity Places Program — Existing worker

One new specific funding code has been added:

- 22 PaTH — Employability Skills Training

The nationally agreed nominal hours file has also been recently updated and can be found [here](#).

Changes – November 2016

Reporting Nil Returns

A new process for reporting nil AVETMISS activity has been developed for reporting 2016 AVETMISS data. You will no longer need to provide an email or statutory declaration to NCVET, but will instead report your nil activity using the AVETMISS Validation Software (AVS). Please see our [Fact Sheets](#) page on NCVET Portal for more information on the new process.

Blank files in AVS

As of 28 November 2016, AVS will no longer validate blank files. Files for which there is no data should not be included in the AVS upload. AVS will still export blank files in place of missing files for RTOs who are required to submit all NAT files as part of their STA submission.

New and updated validation changes for VET and VET in Schools Collection

The following validation changes have a planned implementation date from 29 November 2016:

File	Field	E/W No.	Applicable to	Change
NAT00080	Unique student identifier	3867	RTOs only; VET Provider and VET in Schools Collection	This rule (<i>USI should be unique for each combination of Name for encryption, Sex and Date of birth</i>) will become an error.
NAT00080	Unique student identifier	3868	RTOs only; VET Provider and VET in Schools Collection	This rule (<i>Name for encryption, Sex & Date of birth combination should be unique for each USI, if field is not blank</i>) will become an error. Note that this rule is not coded to trigger if the Unique student identifier field contains an exempt code (e.g. those codes listed as an exemption in the Unique student identifier section of the AVETMISS Data element definitions).
NAT00120	Activity end date	3252	VET Provider Collection	Two changes are being made to this rule: <ol style="list-style-type: none"> 1) The rule will now trigger if the Outcome identifier – national = 70, and the Activity end date is equal to or before the collection period end date, as opposed to the collection year end date as per current behaviour. 2) This rule will behave as a Warning for the Jan-Mar, Jan-Jun and Jan-Sep collections, and remain as an Error the annual collection.
NAT00120	Funding source – national	W 4725	VET Provider Collection	This Warning triggers when RTOs who are registered to submit data to NCVET have records with Funding source – national = 11 or 15. As AVS cannot accept data submitted with these funding source codes from RTOs, the purpose of implementing this rule is to assist RTOs in identifying which records contain these codes.

Advance notice - validation changes for VET Provider Collection

The following validation change will be in effect for training activity for collection periods from and including Jan-Mar 2017. Further advice will follow when these changes have been actioned:

File	Field	E/W No.	Applicable to	Change
NAT00080	Unique student identifier	3864	VET Provider and VET in Schools Collection; Jan-Mar 2017 and following collection periods.	<p>This rule (<i>The USI should not be blank if the Program Recognition Identifier is equal to 11, 12 or 13 AND The Year Program Completed is on or after 2015 AND The Issued Flag is Y AND the client's activity is not classed as offshore; (Offshore is identified when any of the following apply; a) The Postcode in Training organisation delivery location file equal OSPC; b) Postcode in Client file and Delivery mode identifier in the Enrolment file equal OSPC and 20 respectively; c) There is no associated Enrolment file record and Postcode equals OSPC in the Client file</i>) will become an error.</p> <p>This is in line with the Unique Student Identifier legislation which does not allow qualifications to be issued without a Unique Student Identifier</p> <p>Classification codes are available to use in this field if a client is accessing an exemption.</p>

The following validation change will come into effect in 2017 (exact date TBC):

File	Field	E/W No.	Applicable to	Change
NAT00120	Activity End Date	3214	VET Provider and VET in Schools Collection;	<p>This rule (<i>Date should not be before start of Collection Period</i>) will become an error.</p> <p>Data submitters will no longer be able to include subject activity ending in previous collection years as part of their submission.</p>

Updates to AVETMISS R8.0 for VET Providers validation

Since the publication of *AVETMISS 8.0 for VET Providers: what's changing from release 7.0*, further updates have been made to the validation for Release 8.0, which comes into effect from 01 January 2018. These changes are as follows:

File	Field	E/W No.	Applicable to	Change
NAT00080	Survey contact status	New rule on use of classification code 'M'.	VET/VIS	Updated rule to only trigger if Date of birth indicates the client is 15 years of age or older when using classification code 'M'. This is in line with edits made to the Survey contact status classification scheme.

File	Field	E/W No.	Applicable to	Change
NAT00080	Unique student identifier	E 3865	VET/VIS	Added this rule to the 'Changed rules' section. The change advises that this field must be in the valid Unique Student Identifier format or must be a valid exemption code in the classification scheme.
NAT00120	Outcome identifier - national	E 3260	VET/VIS	Added this rule to the 'Changed rules' section. The change reflects the Release 8.0 classification scheme changes to Delivery mode identifier and now reads as follows: <i>If Delivery Mode Identifier = 90 and Outcome Identifier - National does not equal to 51, 52, 60 or 70.</i>

These changes have been reflected in the [AVETMISS 8.0 for VET Providers: what's changing from release 7.0](#) document shortly.

Advance notice - validation changes for Apprentice and Trainee Collection

The following validation change has a planned implementation date in 2017 (exact date TBC - previous advice was that this would be in effect in November 2016). Further advice will follow when this change has been actioned:

File	Field	E/W No.	Applicable to	Change
APP00150	Training contract status identifier	TBA	Apprentice and Trainee Collection (i.e. not applicable for RTOs)	New error that if training contract has a Training Contract Status Identifier of 11, there must be a record for the same client in a subsequent contract with an equal or superseding Program Identifier.

The following validation change will also come into effect in 2017 (exact date TBC):

File	Field	E/W No.	Applicable to	Change
APP00150	School level identifier	E 4712	Apprentice and Trainee Collection (i.e. not applicable for RTOs)	This rule will be changed to now only trigger on the earliest record for that Client identifier. <i>Business rule will now say: If not higher than Highest school level completed identifier in APP00080 file on the earliest record for this Client identifier - apprenticeships and > = Client 7.0.</i>

Training.gov.au system files

Please note that the system files sourced from training.gov.au (TGA) will be removed from the NCVET Portal as of November. To source this information in future you will need to contact TGA at tgahelp@education.gov.au.

Changes – September 2016

Updated classifications as of 15 September 2016

- National course
- National qualification
- National skill set
- Postcode (no system file)*
- Registered training organisation (RTO)
- Unit of competency
- Agreed hours for units of competency
- Superseded units of competency

*Please note that we can no longer provide a postcode system file due to licensing obligations. In order to view current postcodes please visit the [Australia Post](#) website.

AVETMISS [system files](#) are found on the NCVET Portal. Please note the system files sourced from Training.gov.au (TGA) will no longer be provided on the NCVET Portal after this classification update in September. You will be able to source the TGA information for validation purposes by emailing TGA at tgahelp@education.gov.au. TGA will be able to assist you with setting up web services to directly link to TGA information.

Advance notice – classification changes from 1 January 2017

- Outcome identifier - national value '90 – Not yet available at interim collection' will not be valid for use in the AVETMISS validation software for the Jan-Mar 2017 and following collections. Instead '70 –Continuing enrolment' can be used to validate activity which is still continuing, but due to finish in the current collection year. Note that, as per the former use of 90, this code cannot be used for reporting to the final annual National VET Provider Collection when the Activity end date is in the collection year (please see the following section on accompanying changes to E 3252).
- Unique student identifier value 'INTOFF' will be valid for the Jan-Mar 2017 and following collections. AVETMISS validation software rules 3865 (*USI must be in the correct format*) and 3868 (*Name for encryption, Sex & Date of birth combination should be unique for each USI, if USI field is not blank*) will not trigger when using this code.

For further information on how to use these classification values, please refer to the appropriate data element in the [AVETMISS Data element definitions: edition 2.2](#).

Advance notice - validation changes for VET and VET in Schools Collection

The following validation changes have a planned implementation date later in November 2016. Further advice will follow when these changes have been actioned:

File	Field	E/W No.	Applicable to	Change
NAT00080	Unique student identifier	3867	RTOs only; VET Provider and VET in Schools Collection	This rule (<i>USI should be unique for each combination of Name for encryption, Sex and Date of birth</i>) will become an error.
NAT00080	Unique student identifier	3868	RTOs only; VET Provider and VET in Schools Collection	This rule (<i>Name for encryption, Sex & Date of birth combination should be unique for each USI, if field is not blank</i>) will become an error. Note that this rule is not coded to trigger if the Unique student identifier field contains an exempt code (e.g. those codes listed as an exemption in the Unique student identifier section of the AVETMISS Data element definitions).
NAT00120	Activity end date	3252	VET Provider Collection	Two changes are being made to this rule: <ol style="list-style-type: none"> 3) The rule will now trigger if the Outcome identifier – national = 70, and the Activity end date is equal to or before the collection period end date, as opposed to the collection year end date as per current behaviour. 4) This rule will behave as a Warning for the Jan-Mar, Jan-Jun and Jan-Sep collections, and remain as an Error the annual collection.

File	Field	E/W No.	Applicable to	Change
NAT00120	Funding source – national	TBA	VET Provider Collection	<p>This rule will behave as a Warning, and will only trigger for RTOs who are registered to submit data to NCVET and have data with Funding source – national = 11 or 15.</p> <p>As AVS cannot accept data submitted with these funding source codes from RTOs, the purpose of implementing this rule is to assist RTOs in identifying which records contain these codes.</p>

The following validation change will be in effect for training activity for collection periods from and including Jan-Mar 2017. Further advice will follow when these changes have been actioned:

File	Field	E/W No.	Applicable to	Change
NAT00080	Unique student identifier	3864	VET Provider and VET in Schools Collection; Jan-Mar 2017 and following collection periods.	<p>This rule (<i>The USI should not be blank if the Program Recognition Identifier is equal to 11, 12 or 13 AND The Year Program Completed is on or after 2015 AND The Issued Flag is Y AND the client's activity is not classed as offshore; (Offshore is identified when any of the following apply; a) The Postcode in Training organisation delivery location file equal OSPC; b) Postcode in Client file and Delivery mode identifier in the Enrolment file equal OSPC and 20 respectively; c) There is no associated Enrolment file record and Postcode equals OSPC in the Client file</i>) will become an error.</p>

Advance notice - validation changes for Apprentice and Trainee Collection

The following validation change has a planned implementation date later in November 2016. Further advice will follow when this change has been actioned:

File	Field	E/W No.	Applicable to	Change W
APP00150	Training contract status identifier	TBA	Apprentice and Trainee Collection (i.e. not applicable for RTOs)	New error that if training contract has a Training Contract Status Identifier of 11, there must be a record for the same client in a subsequent contract with an equal or superseding Program Identifier.

Changes – June 2016

Updated classifications as of 15 June 2016

- National course
- National qualification
- National skill set
- Postcode (no system file)*
- Registered training organisation (RTO)
- Unit of competency
- Agreed hours for units of competency
- Superseded units of competency

AVETMISS [system files](#) are found on the NCVER Portal.

*Please note that we can no longer provide a postcode system file due to licensing obligations. In order to view current postcodes please visit the [Australia Post](#) website.

New, updated and deleted validation rules for VET and VET in Schools Collection

The following validation additions, updates and deletions will be active from 30 June 2016:

New rules

File	Field	E/W Type & No.	Applicable to	Rule Description
NAT00060	Subject identifier	E 4722	VET and VET in Schools	If Subject identifier is on the TGA master list of subjects, but the Subject name does not match the listed Subject name.
NAT00080	Unique student identifier	W 3867	VET and VET in Schools	If not blank, USI should be unique for each combination of Name for encryption, Sex and Date of birth.

Updated rules

File	Field	E/W Type & No.	Applicable to	Change
NAT00020	Postcode	4639, 4689	VET and VET in Schools	Changing to an Error
NAT00030	ANZSCO identifier	E 4646	VET and VET in Schools	Updating rule to trigger "If not blank and not a valid value".
NAT00030	Program field of education identifier	E 3725	VET and VET in Schools	Updating rule to trigger "If not blank and not a valid value".
NAT00030	Nominal hours	E 3420 and new error (E 4723)	VET and VET in Schools	Updating and splitting existing rule into two: -New rule will check if field is over 1500 hours -Updating E 3420 to only trigger if blank. Blanks will be allowed if the Subject can be found in NCVER's Agreed Hours table.
NAT00030	Program field of education identifier/ANZSCO identifier	E 3830	VET and VET in Schools	Rule will no longer trigger if blank where the classification value for the program is also blank on Training.gov.au.

File	Field	E/W Type & No.	Applicable to	Change
NAT00030	Program name	4699	VET and VET in Schools	Changing to an Error
NAT00060	Subject field of education identifier	E 3720	VET and VET in Schools	Rule will no longer trigger if blank where the classification value for the subject is also blank on Training.gov.au.
NAT00080	Client identifier	W 4692	VET and VET in Schools	Redefining rule to only count nominal hours for all enrolments within a collection year.
NAT00080	Date of birth	3201	VET and VET in Schools	Changing to an Error and redefining rule to only trigger if a client's age is less than ten.
NAT00080	Unique student identifier	W 3860, W 3862 W 3864, W 3866,	VET and VET in Schools	Rules will no longer trigger when Program recognition identifier = 15
NAT00080	Unique student identifier	W 3861	VET and VET in Schools	Rule will now trigger for any Subject Identifier on Training.gov.au, including Accredited course units/modules
NAT00085	Client first given name, Client family name	4631	VET	Changing to an Error and ensuring the check only runs an 'equals' check, as opposed to a 'contains' check.
NAT00085	Postcode	3706	VET	Changing to an Error
NAT00085	Address postal – suburb, locality or town	4630	VET	Changing to an Error and redefining rule to not trigger if Postcode is OSPC, @@@@ or 0000
NAT00085	Telephone number – mobile	W 4690	VET	Updating validation to ignore spaces between numbers in this field.

Deleted rules

File	Field	E/W Type & No.	Applicable to
NAT00080	Highest school level completed identifier	W 3741	VET and VET in Schools
NAT00080	Year highest school level completed	W 3753	VET and VET in Schools

Advance notice - validation changes for VET and VET in Schools Collection

The following validation changes have a planned implementation date later in 2016. Further advice will follow when this change has been actioned:

File	Field	E/W No.	Applicable to	Change
NAT00120	Activity end date	3252	VET Provider Collection	Two changes are being made to this rule: 5) The rule will now trigger if the Outcome identifier – national = 70, and the Activity end date is equal to or before the collection period end date, as opposed to the collection year end date as per current behaviour. 6) This rule will behave as a Warning for the Jan-Mar, Jan-Jun and Jan-Sep collections, and remain as an Error the annual collection.
NAT00120	Funding source – national	TBA	VET Provider Collection	This rule will behave as a Warning, and will only trigger for RTOs who are registered to submit data to NCVET and have data with Funding source – national = 11 or 15. As AVS cannot accept data with these funding source codes from RTOs, the purpose of implementing this rule is to assist RTOs in identifying which records contain these codes.

Changes – March 2016

Updated classifications as of 18 March 2016

- National course
- National qualification
- National skill set
- Postcode (no system file)*
- Registered training organisation (RTO)
- Unit of competency
- Agreed hours for units of competency
- Superseded unit of competency

AVETMISS [system files](#) are found on the NCVET Portal.

*Please note that we can no longer provide a postcode system file due to licensing obligations. In order to view current postcodes please visit the [Australia Post](#) website.

UPDATE - AVETMISS System files information: Training.gov.au system file availability

It was previously publicised that since AVS is in the process of changing to nightly updates from TGA, the last TGA text files that would be made available would be in December 2015. This is no longer the case, we will continue to supply these text files on the NCVET Portal until further notice, with the aim of removing them from NCVET's Portal later in 2016.

Validation rule deletions for VET and VET in Schools Collection

The following rules were inactivated in AVS from 4 January 2016:

Data Files	Field	E/W No.	Applicable to
NAT00020	Training Organisation Delivery Location Name	W 4616	VET/VIS
NAT00030	Program Level of Education Identifier	W 3849	VET/VIS
NAT00080	At School Flag	W 3839	VET/VIS
NAT00080	Name for encryption	W 3854	VET/VIS
NAT00085	Client Title, Address Street Name	W 3833	VET
NAT00085	Client First Given Name	E 4637	VET
NAT00090	Disability type identifier	W 3814	VET/VIS
NAT00090	Disability type identifier	W 3815	VET/VIS
NAT0100	Prior Educational Achievement Identifier	W 3734	VET/VIS
NAT00120	Scheduled hours	W 3406	VET/VIS
NAT00120	Activity end date	W 3215	VET/VIS

Release 7.0 available for Apprentice and Trainee Collection

Release 7.0 of the Apprentice and Trainee Collection is available for validation purposes from 31 March 2016. Release 7.0 will apply to the Apprentice and Trainee Collection from collections run under Year = 2016, Period = Jul-Sept and any following collections.

The [AVETMISS Apprentice and Trainee Collection specifications](#) detail the file set, fields and file/field formats required for Release 7.0. This document also contains the changes and revisions made from Release 6.0.

The following details all the validation changes from Release 6.0 to Release 7.0:

New rules

File	Field	E/W Type & No.	Rule Description
APP00080	Client identifier – AAMS	E 4705	Field must not be blank or invalid.
APP00080	Client identifier – AAMS	E 4706	Field must be unique to Client identifier – Apprenticeships.
APP00080	Postcode	E 4720	Field must not be '0000' or 'OSPC' for contracts commencing on or after 01/07/2016.
APP00080	State identifier	E 4707	Field must not be '@@' or '99' for contracts commencing on or after 01/07/2016.
APP00080	Unique student identifier	E 4708	Where provided, this field must be a valid Unique student identifier.
APP00150	Date of training contract commencement	E 3225	Field must not be prior 01/01/1996.
APP00150	Date of training contract completion	E 4709	Field must not be more than twenty years after the collection year.
APP00150	Date of transaction	E 4710	Field must not be repeated for a Training contract identifier for dates after 01/07/2016.

File	Field	E/W Type & No.	Rule Description
APP00150	Date of transaction	E 4711	When field is prior 01/07/2011 and record is the final record for Training contract identifier, the contract must not be closed (e.g Training contract status identifier must be 01, 02 or 07).
APP00150	Full time identifier	E 4714	Field must not be '@' for contracts commencing on or after 01/07/2016.
APP00150	Postcode	E 4721	Field must not be '0000' or 'OSPC' for contracts commencing on or after 01/07/2016.
APP00150	State identifier	E 4713	Field must not be '@@' or '99' for contracts commencing on or after 01/07/2016.
APP00150	School level identifier	E 4712	Field must not be higher than Highest school level completed identifier.
APP00150	Training contract identifier – AAMS	E 4715	Field must not be blank and must be completely numeric.
APP00150	Training contract identifier – AAMS	E 4716	Field cannot be used for more than one Client identifier – AAMS.
APP00150	Training contract identifier – AAMS	E 4717	Field cannot be the same as Training contract identifier.
APP00150	Training contract status identifier	E 4718	Field cannot be '09' when Date of Transaction is on or after 01/07/2016.
APP00150	Training contract status identifier	E 4719	Field must only be '02' if it is the first record of a contract, when Date of Transaction is on or after 01/07/2016.

Changed rules

File	Field	E/W Type & No.	Description of change
APP00080	Address location – suburb, locality or town; Date of birth	E 3830	Updated so these fields can never be blank.
APP00080	Client identifier – Apprenticeships	E 4619	Updated to this field cannot be blank, contain spaces or be @@@@ @@@@.
APP00080	Date of birth	E 3201	Changed to error; updated so that client's age must be between 10-95.
APP00080	Disability flag	E 3010	Updated to field must not be blank or invalid.
APP00080	Indigenous status identifier	E 3008	Updated to if blank or invalid. Classification value '9' is no longer a valid value.
APP00080	Language identifier	E 3726	Updated to field must not be blank or invalid.
APP00080/ 150	Postcode	E 3705	Updated to field must not be blank or invalid.
APP00080/150	Postcode	E 4639	Updated rule to check in all cases that Postcode is not associated as a PO Box.
APP00080	Prior educational achievement flag	E 3013	Updated to field must not be blank or invalid.
APP00080/150	State identifier	E 3704	Updated to field must not be blank or invalid.

File	Field	E/W Type & No.	Description of change
APP00150	Address location – suburb, locality or town	E 4660	Updated that this field must match the Australia Post Postcode/State identifier combination unless Postcode is 'OSPC', '@@@@' or '0000'.
APP00150	ANZSIC identifier	E 3711	Updated so this field can never be blank or invalid.
APP00150	At school flag	E 3009	Updated to field must not be blank or invalid.
APP00150	At school flag	W 3840	Rule moved to check on APP00150 file.
APP00150	Date of training contract commencement	E 3225	Changed to error.
APP00150	Date of training contract commencement	E 3227	Updated to field must not be blank or invalid.
APP00150	Date of transaction	E 3239	Changed to error.
APP00150	Existing worker flag	E 3911	Updated to field must not be blank or invalid.
APP00150	Full-time identifier	E 3017	Updated to field must not be blank or invalid.
APP00150	Postcode	E 3706	Updated rule to only trigger on contract commencing prior 01/07/2016.
APP00150	Program identifier	E 4673	Updated so this field can never be blank.
APP00150	Program identifier	E 4674	Updated so rule triggers on all contracts commencing on or after 1/1/1999.
APP00150	Record level	E 3845	Removed ASCO identifier from duplicate record check.
APP00150	School level identifier	E 3746	Updated to field must not be blank or invalid.
APP00150	School level identifier	E 4602	Updated rule to check in all cases that when At School Flag = Y, School level identifier is not 99.
APP00150	School-based flag	E 4629	Updated to field must not be blank or invalid.
APP00150	Training contract identifier	E 4676	Updated to field must not be blank or @@@@.
APP00150	Training contract status identifier	E 4026	Updated rules so that '02', '05' and '07' can now be followed by '01'.
APP00150	Training organisation identifier	E 3830	Updated so this field can never be blank.
APP00160	Employer size	E 3414	Updated to field must not be blank or invalid
APP00160	Employer type identifier	E 3722	Updated to field must not be blank or invalid

Deleted rules

File	Field	E/W Type & No.
APP00005/ APP00010/ APP00030	All fields (files removed from collection)	All rules (files removed from collection)
APP00080	At School flag; Year highest school level completed	All rules (fields removed from file)

File	Field	E/W Type & No.
APP00080	Client identifier – apprenticeships; Country identifier; Disability flag; Highest school level completed identifier; Indigenous status identifier; Language identifier; Name for encryption; Postcode; Prior educational achievement flag; Sex; State identifier	E 3830
APP00080	Date of birth	E 3204; E 3832; E 3836; E 4675
APP00080	Disability flag; Highest school level completed identifier; Indigenous status identifier; Prior educational achievement flag	E 3833
APP00080	Highest school level completed identifier	E 3748
APP00080	Prior educational achievement flag	E 3832
APP00100/APP00150	Client identifier – apprenticeships	E 3830; E 4619
APP00100	Prior educational achievement identifier	E 3830
APP00150	ANZSCO identifier; Credit flag; Employment arrangement identifier; Nominal duration; Statistical local area; Training contract identifier - previous	All rules (fields removed from file)
APP00150	ANZSIC identifier	E 4677
APP00150	At school flag	E 3830; E 4626; E 4627
APP00150	Date of training contract commencement; Existing worker flag; Full time identifier; Postcode; School level identifier; School-based flag; State identifier; Training contract identifier	E 3830
APP00150	Date of training contract completion	W 3207
APP00150	Date of transaction	W 3200
APP00150	Postcode	E 4661
APP00150	Program identifier	W 3833; E 4019
APP00150	Training contract status identifier	W 4679
APP00150	Training organisation identifier	W 43855; E 3921
APP00160	Employer identifier	E 3830; W 4610
APP00160	Postcode	All rules (field removed from file)
APP00160	Employer size; Employer type identifier	E 3830

Advance notice - validation changes for VET and VET in Schools Collection

The following validation changes have a planned implementation date later in 2016. Further advice will follow when this change has been actioned:

File	Field	E/W Type & No.	Applicable to	Change
NAT00020	Postcode	4639, 4689	VET and VET in Schools	Changing to an Error
NAT00030	ANZSCO identifier	E 4646	VET and VET in Schools	Updating rule to trigger "If not blank and not a valid value".

File	Field	E/W Type & No.	Applicable to	Change
NAT00030	Program field of education identifier	E 3725	VET and VET in Schools	Updating rule to trigger "If not blank and not a valid value".
NAT00030	Nominal hours	E 3420 and new error (TBA)	VET and VET in Schools	Updating and splitting existing rule into two: -New rule will check if field is over 1500 hours -Updating E 3420 to only trigger if blank. Blanks will be allowed if the Subject can be found in NCVER's Agreed Hours table.
NAT00030	Program field of education identifier/ANZSCO identifier	E 3830	VET and VET in Schools	Rule will no longer trigger if blank where the classification value for the program is also blank on Training.gov.au.
NAT00030	Program name	4699	VET and VET in Schools	Changing to an Error
NAT00060	Subject field of education identifier	E 3720	VET and VET in Schools	Rule will no longer trigger if blank where the classification value for the subject is also blank on Training.gov.au.
NAT00060	Subject name	E TBA	VET and VET in Schools	New rule to check that when Subject identifier is on TGA, Subject name also matches TGA.
NAT00080	Client identifier	W 4692	VET and VET in Schools	Redefining rule to only count nominal hours for all enrolments within a collection year.
NAT00080	Date of birth	3201	VET and VET in Schools	Changing to an Error and redefining rule to only trigger if a client's age is less than ten.
NAT00080	Highest school level completed identifier	W 3741	VET and VET in Schools	Deleting warning
NAT00080	Unique student identifier	W 3860, W 3862 W 3864, W 3866,	VET and VET in Schools	Rules will no longer trigger when Program recognition identifier = 15
NAT00080	Year highest school level completed	W 3753	VET and VET in Schools	Deleting warning
NAT00085	Client first given name, Client family name	4631	VET	Changing to an Error
NAT00085	Postcode	3706	VET	Changing to an Error
NAT00085	Address postal – suburb, locality or town	4630	VET	Changing to an Error and redefining rule to not trigger if Postcode is OSPC, @@@@ or 0000
NAT00085	Telephone number – mobile	W 4690	VET	Updating validation to ignore spaces between numbers in this field.