

# AVETMISS FACT SHEET

## AVETMISS reporting in 8 steps

If you are new to AVETMISS reporting, watch [New to AVETMISS reporting](#), The fact sheets listed below can be accessed via the [RTO Hub](#).



### Understand your AVETMISS reporting requirements

AVETMISS reporting exemptions  
Helping you meet your data reporting requirements  
Privacy and data security  
What is AVETMISS?

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### 3 ways to manage your AVETMISS data

1. Using a student management system
2. Via our free: AVETMISS Data Entry Tool (for smaller RTOs)
3. A system built inhouse



### Tips on collecting and reporting data

Standard enrolment question example form  
Watch our video  
Report superseded training  
Report client addresses  
Report client names  
Report RPL and credit transfer

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### Fact sheets on where, when and how to report AVETMISS data

Quarterly reporting  
Where, when and how do I report my AVETMISS data?



### Register for the AVETMISS Validation software and maintain users

AVETMISS Validation Software: user maintenance  
How to register for AVETMISS validation software (AVS)

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### Information on how to validate your data

AVETMISS Validation Software (AVS) video tutorial  
For more further detail see the AVS User Guide



### Identify and fix validation errors

Fixing common validation errors  
Identify and fix validation errors

For more further detail see the [AVS User Guide](#)

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### Information on submitting/exporting your error free data, or a Nil return

How to submit a Nil Return  
Submitting data to NCVER  
AVS video tutorial



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