

Thank you!

The deadline for reporting 2017 nationally accredited training activity (AVETMISS data) to NCVER was 28 February 2018. Thank you to all RTOs who met this deadline. We have now notified the national VET regulator(s) of those who successfully reported by the due date.

Client support customer survey

In order to help us support you better through the AVETMISS reporting process, we would appreciate if you could complete a short survey following the submission of 2017 activity. We thank you in advance for taking the time out of your busy day to [complete this short survey](#) which will be open until 13 April 2018.

AVETMISS reporting

AVETMISS release 8.0

Release 8.0 became effective from 1 January 2018. All RTOs should now be collecting data under the new requirements listed in the [VET Provider Collection specifications: release 8.0](#) and the [Data element definitions: edition 2.3](#). Please ensure that for reporting training activity from 1 January 2018 that you are collecting data under release 8.0.

To comply with release 8.0 and the [National VET Data Policy](#), please ensure your enrolment form has been updated to be AVETMISS compliant for 2018 enrolments. A [sample enrolment form](#) with these updates has been prepared by NCVER.

AVETMISS Validation Software

Administration

As advised in earlier bulletins, AVETMISS Validation Software (AVS) user accounts have been reviewed for information management security and audit purposes. This aligns with *Schedule 2* of the revised [National VET Data Policy \(RTO Declaration and Understanding\)](#). The key focus of the review is to remove inactive and generic email accounts.

Please refer to our fact sheet [AVETMISS Validation Software: user maintenance](#) or the [AVS user guide](#) for instruction on AVS user roles and account settings.

IN THIS EDITION

- [Thank you!](#)
- [Client support customer survey](#)
- [AVETMISS reporting](#)
- [National Student Outcomes Survey](#)
- [Privacy and your data](#)

AVETMISS support

Our client support team is available to help you between 8.45am and 5pm (Adelaide). The team can be contacted in a number of ways:

submit:	contact form
email:	support@ncver.edu.au
phone:	08 8230 8400
toll free:	1800 649 452

This work has been produced by NCVER on behalf of the Australian Government and state and territory governments, with funding provided through the Australian Government Department of Education and Training.

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AVETMISS classification and system updates

AVETMISS system files

The 'Nationally agreed nominal hours' file has been recently updated and can be found [here](#).

Document update: revision to VET Provider Collection specifications

A correction was recently made to the [VET Provider Collection specifications: release 8.0](#): in the *Subject* (NAT00060) file to the VET Flag rule. It previously stated that 'This field must not be blank', when this field can be blank if the *Subject identifier/Subject name* combination can be found on TGA. AVS validation rules remain unchanged. A full list of changes that have occurred in the document since original publication can be found in the Amendments since publication document, which can be accessed from the same page.

Document update: revision to Data element definitions

The [Data element definitions: edition 2.3](#) was recently updated with changes to the classification scheme for data element *Unique student identifier*. The value 'SHORT' was removed as the corresponding exemption for courses delivered in one day or less expired on 31 December 2017.

Enrolment form Privacy Notice and Student Declaration

The Australian Government Department of Education and Training has provided further advice on how an RTO should proceed if a student does not or will not sign the Privacy Notice and Student Declaration on enrolment forms, included as Schedule 1 in the new National VET Data Policy.

A student should still be allowed to enrol even if they do not acknowledge the student declaration and consent by signing the enrolment form. However, the manner in which you report them to NCVER may alter; please refer to the Department's [FAQs](#) for more specific information.

Validation rule updates

The latest updates to AVS validation rules can be viewed in the [AVS update document](#), accessed from the NCVER Portal and the *Updates to classifications and validation rules* section once logged in to AVS. This document contains details of the latest AVS changes, as well as a history of past updates.

AVETMISS Data Entry Tool

The AVETMISS [Data Entry Tool](#) (DET) has been updated to comply with release 8.0 and is available for reporting of 2018 activity, including quarterly.

The Data Entry Tool may not be suitable for your state-specific reporting requirements and state funded activity and cannot produce a NAT10A or NAT30A file for AVETMISS release 8.0 purposes.

Note: under the National VET Data Policy (section 4.4 VET Data provision requirements for RTOs), all RTOs must have an AVETMISS compliant student management system.

National Student Outcomes Survey

The [National Student Outcomes Survey](#), Australia's largest survey of vocational education and training (VET) students, has expanded again, and this year NCVER will contact over 800 000 people who completed training in 2017. This means that some of your students are likely to be included in the survey.

This annual survey provides information on employment outcomes, training satisfaction, and the benefits and relevance of training. It benefits the VET sector by assisting students to make informed decisions about training (results included on the MySkills website), and helps governments and training providers administer, plan and monitor the VET system.

If your students are involved in the survey, we will be contacting you to seek your assistance in promoting the survey to current students and recent graduates. The more responses we obtain, the more robust the data, and the more likely we can provide your RTO with key statistics on your students' satisfaction and outcomes. Students complete the survey between May and August 2018.

Further information on the survey, including what information is collected and how survey responses will be reported is available at [Frequently asked questions about the survey](#). Results from the previous years' survey can be accessed from [Student outcomes](#).

Privacy and your data

To reduce the risk of a privacy breach, we recommend that RTOs do not email data containing client personal details (for example, NAT files, client names, client addresses and USI numbers) to NCVER when requesting support from NCVER with reporting.