

## FEBRUARY 2024

## AVETMISS reporting

## Reminder: 2023 annual activity

Welcome to our first Bulletin for 2024 and thank you to the RTOs who have already submitted their 2023 annual fee-for-service data directly to NCVER.

There are now only two weeks left before the deadline for submission of data to NCVER: 5pm (ACDT) on Thursday, 29 February 2024.

RTOs need to submit **either** fee-for-service data for training activity that occurred during 2023 or a nil return (via the AVETMISS Validation Software [AVS]) if no training occurred.

Reported directly to the NCVER or via a state training authority (STA), submission of this data is mandatory under the [data provision requirements](#) for all registered providers unless a reporting exemption is in place.

*Note: You do not need to submit fee-for-service activity to NCVER if you have already submitted the activity to a state training authority (STA) and they have confirmed it will be sent to us.*

## Support

Please allow enough time to contact our Client Support team for any validation or submission issues and queries.

Many RTOs are unable to fix errors in their data or get the assistance they need in order to submit on time as reporting is left until the last few days before the deadline.

In some instances, we may need to refer you back to your student management system vendor, so please again allow enough time for them to respond.

To save you time contacting us, all enquiries to our team (whether a call, email or contact form) are dealt with in order of receipt and are responded to within 48 hours. Submitting multiple enquiries on the same issue may result in delays and your being contacted multiple times by our team.

## Nil returns

If during 2023 your RTO **did not** have any student enrolments, deliver any training or issue any certificates, or was newly registered in late 2023 and you have not commenced training,

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## AVETMISS support

Our Client Support team is available to help you between 8.45am and 5pm (ACDT). The team can be contacted in a number of ways:

<b>submit:</b>	<a href="#">contact form</a>
<b>email:</b>	<a href="mailto:support@ncver.edu.au">support@ncver.edu.au</a>
<b>phone:</b>	08 8230 8400
<b>toll free:</b>	1800 649 452

This work has been produced by NCVER on behalf of the Australian Government and state and territory governments, with funding provided through the Australian Government Department of Employment and Workplace Relations.

[www.ncver.edu.au](http://www.ncver.edu.au)

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you must submit a nil return via AVS. Please refer to our [fact sheet](#) for further information.

State training authorities (STA) are unable to submit nil returns on behalf of training providers.

## Exempt/aggregate reporting

The deadline for RTOs who have received instructions on how to report aggregate data is 31 March 2024.

Aggregate data is submitted where an exemption from reporting full AVETMISS data to the National VET Provider Collection has been granted by a VET Regulator (under Section 5. of the National VET Data Policy). If you have been granted an exemption and your RTO has or will be submitting full AVETMISS data instead for 2023 activity, please advise Client Support by email to [support@ncver.edu.au](mailto:support@ncver.edu.au).

## Reporting tips for 2024

The top 3 submission issues for 2024 so far are:

### *Allow continuing outcomes tick box*

This check is only used for validations occurring in the quarter prior to 31 December 2023 (for submission of regular data to an STA). Please uncheck this box to submit your annual data to NCVER


### *Validated but not submitted*

Many RTOs believe they have submitted their data when in fact it has only been validated. Data must be submitted to appear on reports provided to the VET Regulators.

If you are submitting data directly to NCVER, after successful validation of your data you will need to: - select the 'Finalise submission' button - tick the two authorisation boxes - complete the declaration - select the 'Submit' button. A confirmation of submission email will be sent to the Primary Contact and user who logged in.

### *Publicly funded data*

If after selecting the Submit button your submission is unsuccessful, please scroll to the top of the screen to see if you have the following warning:

 Warning: Your data contains publicly funded data which must be submitted via your state training authority. ×

If so, you will need to go back to your student management system and ensure that you only export your fee-for-service activity for submission to NCVER - publicly funded activity must be submitted via the funding State.

Note: if you have submitted all of your fee-for-service activity via an STA (and they have indicated they will pass this through to NCVER) you do not also have to submit this to us; nor do you need to submit a nil return to NCVER if you have submitted publicly funded data to an STA.

## Your RTO data available online

NCVER has launched DataHub, a new secure platform that allows you to access data about your RTO. The first product available on DataHub is RTO VET explorer, which will give you access to data on your RTO's training activity and allow you to make comparisons with groups of other RTOs.

Introduction and registration emails with links to further information on NCVER's DataHub have now been sent to CEOs. Once the CEO has registered, other selected staff will be provided invitations to sign in. More information can be found in the [information kit](#).

Note: Your DataHub login does not replace your existing credentials for the AVETMIS Validation Software.

## Abstract submissions for ‘No Frills’ 2024 are closing soon!

Are you yet to submit your ‘No Frills’ 2024 abstract? You better hurry - the deadline is approaching!

NCVER continue to invite abstract submissions for ‘No Frills’ 2024, relating to the conference theme: **VET partnerships powering a dynamic workforce.**

The theme is inspired by our Australian and state and territory governments' commitment to ensure the national VET sector delivers high-quality, responsive, and accessible education and training to address skill needs and enhance productivity.

We invite presentations that align with this commitment, specifically those that focus on empowering Australians to obtain the skills and competencies required for secure and well-paid employment.

**Remember: abstract submissions close on Friday 8 March. [Submit today!](#)**

Want to support [‘No Frills’ 2024](#)? Explore various [sponsorship opportunities](#) to showcase your products and expand your reach. Act fast as these opportunities are in high demand!

We thank our current sponsors for their generous support.



## Free report with data on your students’ outcomes and satisfaction now available

The [National Student Outcomes Survey](#) is Australia’s largest survey of vocational education and training (VET) students, and collects information on the outcomes of students who finished their training in the previous calendar year.

National results from the 2023 survey are now available from [the NCVER Portal](#).

For eligible RTOs, a free report containing student outcomes and satisfaction data for their RTO alongside state/territory and national comparisons is now available. Visit our Portal to view the [eligibility requirements](#) and details on how to access your report.