

Key

Green Text - CATI instructions - please do not programme for online survey

Blue Text – Programmer/Analysts instructions

Red text – inserts from sample file / mailing list

2019 Apprentice and Trainee Experience and Destination Survey questionnaire

Online survey welcome screen text

2019 Apprentice and Trainee Experience and Destination Survey

Please enter your **Login Code** to participate in the survey.

Your **Login Code** can be found on the **survey invitation letter or email** sent to you.

If you have misplaced the letter or email, please call Ipsos on 1800 290 917 (free call) or telephone +613 9940 7779 from outside Australia. You can also email ated@ipsosurveys.com.au for assistance.

Please note if you are unable to finish the survey in one sitting, your answers will be saved and you are able to re-enter and complete the survey at a time that is more convenient.

Once you have completed the survey, your answers will be registered and you will automatically be entered into the prize draw.

To navigate through the survey, please use the **Next** and **Back** buttons provided.

If you would like to pause the survey to return to it later, click the **Pause** button.

Login code: <insert login code>

1 Have you successfully completed your apprenticeship or traineeship?

Note: This includes both the study and employment requirements of your apprenticeship or traineeship.

Yes	1 – Go to Q3
No, still ongoing	2 – Go to Q3
No, cancelled or withdrew	3 – Go to Q2

2 What was your main reason for not continuing your apprenticeship or traineeship? (**NOTE TO INTERVIEWER – DO NOT READ OUT CATEGORIES**)

Employment-related reasons

Got offered a better job	1
The pay was too low	2
Poor working conditions	3
I was not happy with the job prospects in the industry	4
I didn't like the type of work	5
I didn't get on with my boss or other people at work	6
I lost my job/was made redundant	7
I transferred to another apprenticeship/traineeship	8
Left job/changed career	9
Apprenticeship or traineeship cancelled/discontinued	10
Not able to use the skills I was learning at work	11

Training-related reason

I wasn't happy with the on-the-job training	12
I wasn't happy with the off-the-job training	13
I found the study too difficult	14
Studying elsewhere (university/school)	15

Personal Reasons

Problems with travelling/transport	16
Illness/health reasons	17
Family reasons	18
Lack of time	19
Moved	20

Any other main reason (please specify) 21

3 What were your reasons for starting your apprenticeship or traineeship? (NOTE TO INTERVIEWER – DO NOT READ OUT CATEGORIES)

Multiple responses accepted

Wanted to work in that type of job	1
Wanted a job (any type)	2
To gain a recognised qualification or certificate	3
Get paid to learn	4
It was a requirement of my job	5
It had good job prospects	6
It had good pay once qualified	7
To start my own business	8
Didn't get into uni/ didn't want to go to uni	9
Opportunity to further knowledge and skills	10
Recommended/offered by company (not mandatory)	11
Other reason (please specify)	12

4 And what was your **main** reason for starting your apprenticeship or traineeship? (NOTE TO PROGRAMMER – ONLY SHOW CATEGORIES ANSWERED IN Q3)

Single response

Wanted to work in that type of job	1
Wanted a job (any type)	2
To gain a recognised qualification or certificate	3
Get paid to learn	4
It was a requirement of my job	5
It had good job prospects	6
It had good pay once qualified	7
To start my own business	8
Didn't get into uni/ didn't want to go to uni	9
Opportunity to further knowledge and skills	10
Recommended/offered by company (not mandatory)	11
Other reason (please specify)	12

5 Where did you first get information about doing an apprenticeship or traineeship? (NOTE TO INTERVIEWER – DO NOT READ OUT CATEGORIES)

Multiple responses accepted

From my parents	1
From other family members	2
From my friends	3
From my teachers at school	4
From attending careers days/career expos	5
Research on the internet	6
Other (please specify)	7

OFF-THE-JOB TRAINING

Now we will look at your off-the-job training, away from the workplace. For the following questions, we want to know what you thought about the training in **<insert program name>** at **<insert RTO name>**.

6 Would you recommend the training provider?

Yes	1
No	2

7 To what extent do you agree or disagree that your training developed your problem solving skills?

Strongly agree	1
Agree	2
Neither agree nor disagree	3
Disagree	4
Strongly disagree	5
Not applicable	6

8 To what extent do you agree or disagree that your training improved your writing skills?

Strongly agree	1
Agree	2
Neither agree nor disagree	3
Disagree	4
Strongly disagree	5
Not applicable	6

9 To what extent do you agree or disagree that your training improved your numerical skills?

Strongly agree	1
Agree	2
Neither agree nor disagree	3
Disagree	4
Strongly disagree	5
Not applicable	6

10 How satisfied are you with the quality of your trainers/teachers/instructors?

Very satisfied	1
Satisfied	2
Neither satisfied nor dissatisfied	3
Dissatisfied	4
Very dissatisfied	5
Not applicable	6

11 How satisfied are you that the way you were assessed was a fair test of your skills and knowledge?

Very satisfied	1
Satisfied	2
Neither satisfied nor dissatisfied	3
Dissatisfied	4
Very dissatisfied	5
Not applicable	6

12 How satisfied are you with the relevance of the skills you learnt for your job?

Very satisfied	1
Satisfied	2
Neither satisfied nor dissatisfied	3
Dissatisfied	4
Very dissatisfied	5
Not applicable	6

13 How satisfied are you with how up to date the skills you learnt were for your job?

Very satisfied	1
Satisfied	2
Neither satisfied nor dissatisfied	3
Dissatisfied	4
Very dissatisfied	5
Not applicable	6

14 How satisfied are you with the quality of the training facilities and equipment?

Very satisfied	1
Satisfied	2
Neither satisfied nor dissatisfied	3
Dissatisfied	4
Very dissatisfied	5
Not applicable	6

15 Overall, how satisfied are you with your training?

Very satisfied	1
Satisfied	2
Neither satisfied nor dissatisfied	3
Dissatisfied	4
Very dissatisfied	5
Not applicable	6

YOUR EMPLOYMENT AS AN APPRENTICE/TRAINEE

For the following questions, we want to know what you thought about the following aspects of your employment as an apprentice/trainee. [Programmer note: Randomise questions 16-23] [Programmer note: Insert these instructions into a screen to be shown before Q16-23, include a "more Info" button on each page where questions 16-23 are shown to open a window with the instructions shown again]

16 How satisfied were you with the type of work you were doing?

Very satisfied	1
Satisfied	2
Neither satisfied nor dissatisfied	3
Dissatisfied	4
Very dissatisfied	5

Not applicable 6

17 How satisfied were you with your working conditions?

Very satisfied 1
Satisfied 2
Neither satisfied nor dissatisfied 3
Dissatisfied 4
Very dissatisfied 5
Not applicable 6

18 How satisfied were you with your safety in the workplace?

Very satisfied 1
Satisfied 2
Neither satisfied nor dissatisfied 3
Dissatisfied 4
Very dissatisfied 5
Not applicable 6

19 How satisfied were you with the pay?

Very satisfied 1
Satisfied 2
Neither satisfied nor dissatisfied 3
Dissatisfied 4
Very dissatisfied 5
Not applicable 6

20 How satisfied were you with the hours of work?

Very satisfied 1
Satisfied 2
Neither satisfied nor dissatisfied 3
Dissatisfied 4
Very dissatisfied 5
Not applicable 6

21 How satisfied were you that you received adequate supervision?

Very satisfied 1
Satisfied 2
Neither satisfied nor dissatisfied 3
Dissatisfied 4
Very dissatisfied 5
Not applicable 6

22 How satisfied were you with your relationships with co-workers?

Very satisfied 1
Satisfied 2
Neither satisfied nor dissatisfied 3
Dissatisfied 4
Very dissatisfied 5
Not applicable 6

23 How satisfied were you with the skills you learnt on the job?

Very satisfied 1
Satisfied 2

Neither satisfied nor dissatisfied	3
Dissatisfied	4
Very dissatisfied	5
Not applicable	6

24 How satisfied were you with your employment overall?

Very satisfied	1
Satisfied	2
Neither satisfied nor dissatisfied	3
Dissatisfied	4
Very dissatisfied	5
Not applicable	6

25 How satisfied were you with the support from your Group Training Company?
 [Programmer note: Ask of A/T's with a Group Training Company only]

Very satisfied	1
Satisfied	2
Neither satisfied nor dissatisfied	3
Dissatisfied	4
Very dissatisfied	5
Not applicable	6

26 How many different work placements arranged by your Group Training Company did you have during the course of your apprenticeship or traineeship? [Programmer note: Ask of A/T's with a Group Training Company only]

1	1
2	2
3	3
4 or more	4
Don't know/can't remember	5

27 How satisfied were you with your rotation through different work placements arranged by your Group Training Company? [Programmer note: Ask of A/T's with a Group Training Company only]

Very satisfied	1
Satisfied	2
Neither satisfied nor dissatisfied	3
Dissatisfied	4
Very dissatisfied	5
Not applicable	6

28 Did you observe any bullying in the workplace?

Yes	1
No	2
Don't know/can't remember	3

29 Completed (Q1=1) or Cancelled/Withdrawn (Q1=3) apprentices/trainees: How much did you earn (including over-time but before tax or anything else was taken out) at the end of your apprenticeship/traineeship?

On-going (Q1=2) apprentices/trainees: How much did you earn in your last pay (including over-time but before tax or anything else was taken out)?

\$

And is that...

- Earned in a week 1
- Earned in a fortnight 2
- Earned in a month 3
- Earned in a year 4
- \$0 – none – unpaid worker 5

30 Before you started your apprenticeship/traineeship, how did you find out information about how much you would be paid? (NOTE TO INTERVIEWER – DO NOT READ OUT CATEGORIES)

Multiple responses accepted.

- From my boss, workplace supervisor, or field officer 1
- From my trainer at TAFE or college 2
- From my parents 3
- From my workmates 4
- From friends 5
- From a union 6
- From research on the Internet 7
- From the Fair Work Ombudsman 8
- Other (please specify) 9
- I didn't know how much I would be paid before I started my apprenticeship/traineeship 10

31 Completed (Q1=1) or Cancelled/Withdrawn (Q1=3) apprentices/trainees: How many hours did you work in your last week of your apprenticeship/traineeship?

On-going (Q1=2) apprentices/trainees: How many hours did you work last week?

- 35 hours or more per week 1
- 1 – 34 hours per week 2

32 Completed (Q1=1) or Cancelled/withdrawn (Q1=3) apprentices/trainees: What was the full job title of your job in your last week of your apprenticeship/traineeship? e.g. Apprentice chef, Childcare aide

On-going (Q1=2) apprentices/trainees: What is the full job title of your job? e.g. Apprentice chef, Childcare aide

33 Completed (Q1=1) or cancelled/withdrawn (Q1=3) apprentices/trainees: What were the main tasks or duties you usually performed in this job? e.g. Preparing food/cooking food, Typing

Ongoing (Q1=2) apprentices/trainees: What are the main tasks or duties you usually perform in this job? e.g. Preparing food/cooking food, Typing

OVERALL SATISFACTION WITH APPRENTICESHIP/ TRAINEESHIP

For the next few questions, we want you to think about your apprenticeship or traineeship overall, including both your on and off the job training

34 Completed (Q1=1) or cancelled/withdrawn (Q1=3) apprentices/trainees: What benefits did you get out of your apprenticeship/traineeship?

Ongoing (Q1=2) apprentices/trainees: What benefits have you got out of your apprenticeship/traineeship so far?

NOTE TO INTERVIEWER – DO NOT READ OUT CATEGORIES)

Multiple responses accepted

Employment benefits

Got a job	1
Got a new job/changed my job	2
Qualification / trade	3
Gained extra skills for my job	4
Experience	5
Good job prospects	6
A promotion (or increased status at work)	7
An increase in earnings	8
Was able to set up or expand my own business	9

Further study benefits

Got into further study	10
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Personal benefits

Self satisfaction	11
Knowledge	12
Enabled me to stay in the local area	13
Enabled me to travel and meet new people	14
Advanced my skills generally	15
Gained confidence	16
Improved communication skills	17
Made new friends	18
Seen as a role model for others in the community	19
Other (please specify)	20

No benefits

21 – Go to Q36

35 Completed (Q1=1) or cancelled/withdrawn (Q1=3) apprentices/trainees: What do you feel was the main benefit you got out of your apprenticeship/traineeship? (Single response, only show responses selected in Question 34)

Ongoing apprentices/trainees (Q1=2): What do you feel is the main benefit you have got out of your apprenticeship/traineeship? (Single response, only show responses selected in Question 34)

Employment benefits

Got a job	1
Got a new job/changed my job	2
Qualification / trade	3
Gained extra skills for my job	4
Experience	5
Good job prospects	6
A promotion (or increased status at work)	7

An increase in earnings	8
Was able to set up or expand my own business	9
Further study benefits	
Got into further study	10
Personal benefits	
Self satisfaction	11
Knowledge	12
Enabled me to stay in the local area	13
Enabled me to travel and meet new people	14
Advanced my skills generally	15
Gained confidence	16
Improved communication skills	17
Made new friends	18
Seen as a role model for others in the community	19
Other (please specify)	20

36 Completed (Q1=1) or cancelled/withdrawn (Q1=3) apprentices/trainees: Taking all things into consideration, overall how satisfied were you with your apprenticeship/traineeship?

On-going (Q1=2) apprentices/trainees: Taking all things into consideration, overall how satisfied are you with your apprenticeship/traineeship?

Very satisfied	1
Satisfied	2
Neither satisfied nor dissatisfied	3
Dissatisfied	4
Very dissatisfied	5

ADDITIONAL TRAINING

37 Have you commenced another course or further study **since undertaking your [insert program name]**?

No	1 – Go to Q42
Yes, but cancelled or withdrew	2 - Go to Q42
Yes, still ongoing	3 – Go to Q38
Yes, finished	4 – Go to Q38

38 What is the level of this new course?

Bachelor degree or higher	1
Advanced diploma or associate degree	2
Diploma	3
Certificate IV	4
Certificate III	5
Certificate II	6
Certificate I	7
Secondary school qualification (e.g. mature age, night school)	8
Statement of attainment	9
Other (please specify)	10

39 Where did you enrol to do this study?

University	1
TAFE institute	2
TAFE division of a university	3
Private provider	4
Adult and Community Education provider	5
Secondary school	6
Other	7

PREQ40. If Q39 = 2-5, continue to Q40. If Q39 not equal to 2-5, go to Q41.

40 Was this training another apprenticeship or traineeship?

Yes	1
No	2
Don't know	9

41 Was this study related to the type of training you undertook in your apprenticeship or traineeship?

Yes	1
No	2
Don't know	9

YOUR WORK SITUATION AT 31 May 2019

If Q1=2 go to PreQ55

42 Did you have a job of any kind at 31 May 2019?

Note: A job means any type of work including full-time, casual, temporary or part-time work, if it was for one hour or more over a two-week period. If you had more than one job, please report for your **main** job, i.e. the job in which you usually worked the most hours.

Yes	1 – Go to Q43
No	2 – Go to Q53

43 Are you with the same employer as when you last undertook your apprenticeship / traineeship?

Yes, same employer	1 – Go to Q45
No, different employer	2 – Go to Q44

44 What was your **main** reason for changing employers? (NOTE TO INTERVIEWER – DO NOT READ OUT CATEGORIES)

Employment-related reasons

Got offered a better job	1
The pay was too low	2
Poor working conditions	3
I was not happy with the job prospects in the industry	4
I didn't like the type of work	5
I didn't get on with my boss or other people at work	6
I lost my job/was made redundant	7
I transferred to another apprenticeship/traineeship	8
Lack of work	9
Broaden knowledge and skills	10
For a change/to try a different career	11
Employment not continued at the end of my training contract	12

Personal Reasons

Problems with travelling/transport	13
Illness/health reasons	14
Family reasons	15
Moved	16
Any other major reason (please specify)	17

45 How many hours did you usually work each week in your **main** job at 31 May 2019?

35 hours or more per week	1
1 – 34 hours per week	2

46 On what basis were you employed in your **main** job at 31 May 2019?

Wage or salary earner	1
Conducting own business - with employees	2
Conducting own business – without employees	3
Helper not receiving wages	4

47 What was the full title of your **main** job at 31 May 2019? *e.g. Apprentice chef, Childcare aide*

Please select this option if **same** as **title** in your last week of your apprenticeship/traineeship: [<insert text from question 32>](#).

If different, please specify:

48 What were the main tasks or duties you performed in this job? *e.g. Preparing food/cooking food, Typing*

Please select this option if **same** as **tasks and duties** in last week of apprenticeship/traineeship: [<insert text from question 32>](#).

If different, please specify:

[PREQ49. If Q43=1 \(Yes, same employer\), go to Q50. If Q43=2 \(No, different employer\), go to Q49](#)

49 What kind of industry, business or service was carried out by your employer/business in your **main** job at 31 May 2019?

50 How much did you usually earn (including over-time, but before tax or anything else was taken out) in your **main** job at 31 May 2019?

And is that...

Earned in a week	1
Earned in a fortnight	2
Earned in a month	3

Earned in a year	4
\$0 – none – unpaid worker	5

RELEVANCE OF APPRENTICESHIP OR TRAINEESHIP

51 How relevant is your apprenticeship/traineeship to your **main** job at 31 May 2019?

Highly relevant	1
Some relevance	2
Very little relevance	3
Not at all relevant	4

52 How useful are the skills you learnt during your apprenticeship / traineeship in helping you do your **main** job?

Highly useful	1
Generally useful	2
Not very useful	3
Not at all useful	4

ACTIVITY

53 **If employed (Q42=1):** Were you actively looking for different work at 31 May 2019?

If not employed (Q42=2): Were you actively looking for work at 31 May 2019?

Yes, I looked primarily for full-time work	1 – Go to Q54 (if employed), if not employed go to PREQ55
Yes, I looked primarily for part-time work	2 – Go to Q54 (if employed), if not employed go to PREQ55
No, I did not look for work	3 – Go to PREQ55

54 What was your main reason for looking for different work?

Employment-related reasons

The pay is too low	1
Poor working conditions	2
I am not happy with the job prospects in the industry	3
I don't like the type of work	4
I don't get on with my boss or other people at work	5
Lack of work	6
Broaden knowledge and skills	7
For a change/to try a different career	8

Personal Reasons

Problems with travelling/transport	9
Illness/health reasons	10
Family reasons	11
Any other major reason (<i>please specify</i>)	12

BEFORE YOU BEGAN YOUR APPRENTICESHIP OR TRAINEESHIP

PREQ55. The questions in this section focus on your work situation before you undertook your apprenticeship/traineeship.

55 Did you have a job of any kind during the six months before undertaking your apprenticeship or traineeship?

Note: If you had more than one job, please report for your main job, i.e. the job you usually worked the most hours.

Yes 1 – Go to Q56
No 2 – Go to Q59

56 What was the full job title of your main job during the six months before undertaking your apprenticeship or traineeship? e.g. *Apprentice chef, Childcare aide*

Please select this option if same as current title: <insert text from question 47>.

If different, please specify:

57 What were the main tasks or duties you usually performed in this job? e.g. *Preparing food/cooking food, Typing*

Please select this option if same as current tasks and duties: <insert text from question 48>.

If different, please specify:

58 All things considered, is the job or role you are working in now...

Better than your previous job/role 1
About the same as your previous job/role 2
Not as good as your previous job/role 3
Not applicable – still in the same job/role⁴ (Hide if different job in Q56 and different tasks and duties in Q57)

59 Did you complete a pre-vocational or pre-apprenticeship course before you started your apprenticeship / traineeship in **[insert program name]**?

Note: Pre-vocational (which means before work) and pre-apprenticeship courses help you develop skills to get a job, or prepare you to become an apprentice or trainee. This includes a VET in schools course. This training does not need to be relevant or related to your apprenticeship/traineeship.

Yes 1 – Go to Q60
No 2 – Go to Q61
Don't know 9 – Go to Q61

60 How relevant was this course to your apprenticeship / traineeship?

Highly relevant 1
Some relevance 2
Very little relevance 3
Not at all relevant 4

YOUR COMMENTS

61 Do you have any suggestions for improving any aspect of your apprenticeship or traineeship?

Thankyou, that is the end of the survey. <Redirect to ATED NCVET link xxxxx>