

FEBRUARY 2023

AVETMISS reporting

2022 annual activity due by 28 February 2023

Welcome to the first Data Support Bulletin for 2023. We would like to thank those RTOs who have already submitted their 2022 annual fee-for-service data directly to NCVER.

A reminder that the deadline for submission of data to NCVER is 5pm (ACDT) on Tuesday, 28 February 2023.

RTOs need to either submit data for training activity that occurred during 2022 or submit a nil return if no training occurred.

Note: If you have submitted your fee-for-service activity to a state training authority (STA) and they have confirmed that they will pass this through to NCVER, you **do not** need to submit that data again to us.

Support

In the past, RTOs who have left reporting until the last few days of their deadline have sometimes found they did not leave enough time to fix errors in their data.

Our Client Support team are available to assist you with validation and submission queries and will respond within 48 hours. Please ensure you allow enough time to raise issues with us in order to meet your deadlines.

Nil returns

If your RTO did not have any student enrolments, deliver any training or issue any certificates during 2022, or your RTO was newly registered in late 2022 and you have not commenced training, you must submit a nil return via NCVER's AVETMISS Validation Software (AVS).

Please refer to our [fact sheet](#) for further information.

VET in schools reporting

To ensure training appears on students' USI transcripts, Victorian VET in Schools data submitters also need to submit their nationally recognised training activity to NCVER, as well as to the Victorian Curriculum Assessment Authority (VCAA). For further information, please see our fact sheet [AVETMISS Reporting: VET in Schools](#).

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AVETMISS support

Our Client Support team is available to help you between 8.45am and 5pm (ACDT). The team can be contacted in a number of ways:

submit:	contact form
email:	support@ncver.edu.au
phone:	08 8230 8400
toll free:	1800 649 452

This work has been produced by NCVER on behalf of the Australian Government and state and territory governments, with funding provided through the Australian Government Department of Employment and Workplace Relations.

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Exempt/Aggregate reporting

The deadline for RTOs who have received instructions on how to report aggregate data is 31 March 2023.

Aggregate data is submitted where an exemption from reporting full AVETMISS data to the National VET Provider Collection has been granted by a VET Regulator (under Section 5. of the National VET Data Policy).

If you have been granted an exemption, please email our Client Support team at support@ncver.edu.au if your RTO has or will be submitting full AVETMISS data for 2022 activity (due 28 February 2023).

Data Entry Tool

If you use NCVER's free data entry tool (DET) to create the NAT files for submission to NCVER, please remember this tool is suitable for organisations with less than 100 students. DET is **not** suitable for State Training Authority reporting which requires additional fields not submitted to the National VET Provider Collection.

Data reporting tips

The tips below are based on the most issues raised by RTOs who have submitted this year:

- Allow continuing outcomes tick box - this tick box should not be selected when submitting your annual data to NCVER (i.e. it should only be used for validations prior to December 2022).
- The reporting period is from 1 January to 31 December 2022. Outcomes reported must be those as at 31 December 2022. If outcomes have been updated in your student management system with 2023 dates you may need to update these to as they were at 31 December in order to successfully submit your data.
- Where a student completed their studies in 2022 but will not complete their assessment/on-the-job component until 2023, the student's final unit must remain as a continuing enrolment (outcome identifier national '70') in your 2022 annual activity submission. When their assessment/on-the-job component has been completed, their final outcomes should be reported in your RTO's 2023 quarterly or annual submissions.
- Please ensure that you select the Finalise Submission button in AVS when submitting data directly to NCVER. A number of RTOs each year successfully validate their data but do not complete the final step. Until you receive a status of submitted in AVS and receive an email confirming successful submission, the data is not received by us.

Please note, if you receive an error message from your student management system (SMS), our team will do their best to support you with identifying the issue. However, as we are not familiar with how the different systems work, it may be necessary to refer you to your SMS vendor for help.

NCVER and ASQA working closer together to streamline reporting compliance

Each year ASQA and the National Centre for Vocational Education Research (NCVER) work together to finalise the annual Australian Vocational Education and Training Management Information Statistical Standard (AVETMISS) activity data.

Reported directly to the NCVER or via a state training authority (STA), this data contributes to the understanding of VET education activity across the sector, which in turn supports a shared understanding and commitment toward quality VET outcomes.

Submission of this data is mandatory under the [Data Provision Requirements](#) for all registered providers unless a reporting exemption is in place.

ASQA and the NCVER have recently strengthened our working partnership to monitor the progress of submitting data throughout the reporting period. Through regular updates from NCVER, ASQA will be able to focus its communication, providing greater service and guidance to providers who have issues meeting this requirement. The submission window for the 2022 AVETMISS collection will open in early 2023, with the reporting deadline being 28 February 2023.

Advance Notice: ANZSCO Codes Update

An update of the Australian and New Zealand Standard Classification of Occupations (ANZSCO) was released in November 2022. There are 11 new occupations (6-digit) codes, and 5 retired occupation codes, which will be updated in the AVETMISS classification table. NCVER will provide more details about the transition to the new codes for use in the data collection in the next Data Support Bulletin.



Free reports on VET student outcomes and satisfaction for RTOs are now available

The [National Student Outcomes Survey](#) is Australia's largest survey of vocational education and training (VET) students, and collects information on the outcomes of students who **completed** training in the previous calendar year. The 2022 survey included extra questions on students' experiences and satisfaction with online learning and the impact of the COVID-19 pandemic on aspects of training.

National results from the 2022 survey are available from the [NCVER Portal](#).

A free report containing a summary of student outcomes and satisfaction for your RTO alongside state/territory and national comparisons is now available. Visit our Portal to view the [eligibility requirements](#) and details on how to access your report.