Data element name

* Complete all mandatory (blue) sections and those optional (purple) sections that are applicable, each section has a brief description of its purpose.
* Changes to an existing state specific data element should be clearly communicated through the ‘History’ sections.
* If an optional section is not required mark ‘NA’.

Definitional attributes

Definition

Defines the element.

Context

This form should be use for new state specific data elements and changes to existing state specific data elements

**SMS vendors have requested that any new state-specific fields are added after those published in the AVETMIS Standard, rather than using positions that have already been defined.**

Describes the use of the element and why it is necessary to collect this information.

Relational attributes

Rules

Describes the requirements to report data accurately in the field.

Guidelines for use

Details additional information for using the data element.

Related data

Lists related data element(s).

Type of relationship

Describes the nature of the relationship between the data element and any other data elements.

Classification scheme

Presents in table format the required values and descriptive labels. Where the full classification is not listed, please refer to the NCVER Portal for the most up-to-date version of the selected classification.

Question

Where an Australian Bureau of Statistics standard exists for how a question should be phrased for a specified data element, the exact phrasing is provided.

Format attributes

Length: field length

Type: alphanumeric, numeric or date

Justification: left, right or none

Fill character: space: allowable characters that are used to fill any remaining spaces for that field

Permitted data element value: values that are allowed for missing or not applicable cases in addition to the classification scheme

Administrative attributes

History

Describes the changes to the data elements from the previous release.