DATA SUPPORT BULLETIN

SEPTEMBER 2026

IN THIS EDITION

- → AVETMISS reporting
- → Preparing for the 2026 annual submission
- → AVETMISS Validation Software (AVS)
- → Connect with NCVER at the 2026 VELG Conference
- → Save time with the new DataBuilder

AVETMISS reporting

Reminder – Quarter 3

A reminder for all RTOs submitting fee-for-service data directly to NCVER that the Q3 collection window for 2026 (covering January to September) will be open from 1-16 November 2026.

If you submit your fee-for-service data via a State Training Authority (STA), please check directly with them for their submission dates.

For more details on quarterly reporting of fee-for-service data to NCVER, including submission windows, please refer to our AVETMISS quarterly reporting fact sheet.

Preparing for the 2026 annual submission

2026 annual data

The submission window for reporting of 2026 annual fee-for-service AVETMISS data direct to NCVER will open on 1 January 2027 and close 28 February 2027. No extensions are available to these dates. Failure to submit data by the due date may result in follow up from the VET regulator(s).

If you report your data via a state training authority, please check their submission dates as these may be earlier.

Data needs to be reported accurately as at 31 December 2026. RTOs need to ensure that:

- Students are reported with an Outcome identifier – national of '85 – Not yet started' if they have not started training towards the subject
- Students are reported with an Outcome identifier – national of '70 – Continuing activity' if they have started but will not be fully assessed by the end of 2026.

AVETMISS support

Our Client Services team is available to help you between 8:45am and 5:00pm (AEST). The team can be contacted in a number of ways:

submit: contact form
email: support@ncver.edu.au
phone: 08 8230 8400
toll free: 1800 649 452

This work has been produced by NCVER on behalf of the Australian Government and state and territory governments, with funding provided through the Australian Government Department of Employment and Workplace Relations.

Error 4762

Funding Source – national is 31 or 32 therefore Postcode on the Client file must be OSPC. State identifier must also be updated to 99 accordingly.

International students need to have a funding source of either 31 (onshore) or 32 (offshore).

The postcode for all international students must be OSPC with a state identifier of 99. Please see our fact sheet Reporting client address for specific address fields to be used for international clients.

For AVETMISS reporting purposes, RTOs need to provide the usual residential address for the student, that is, the address which the student considers to be their permanent residence.

The address of any temporary residence should not be used for reporting. A temporary residence would be, for example, a college address or interstate address where the student may live for a short time with the intention of returning to their usual place of residence once training has been completed. A temporary address can be added into the postal address details, if required.

AVETMISS Validation Software (AVS)

User access and roles in AVS

As changes can be made to students' USI transcripts through AVS, we recommend you review your organisation's user access and roles on a regular basis. It is essential that the accounts of any users who have left your organisation or who are no longer involved with data reporting are set to inactive to ensure unauthorised changes are not made.

To ensure your organisation receives important communications from NCVER relating to data submission and reporting, please check there is a **primary contact** attached to your organisation's AVS account (in addition to any other users). The primary contact is usually the person with overall responsibility for the organisation as listed on the National Training Register, training.gov.au (TGA).

AVS users are unable to update the legal/business name of the RTO in AVS. If you would like these details updated, please email support@ncver.edu.au and they will be happy to do this for you.

The information on training.gov.au (TGA) is used to verify RTO details and contact owners/CEO's regarding reporting requirements and changes. Please contact your VET regulator to update these details.

For further information on user maintenance and roles, please refer to Section 7 of the AVS User Guide or contact our Client Services team for assistance.

Connect with NCVER at the 2026 VELG Conference

NCVER is proud to be a premium sponsor of the 2026 VELG Conference, taking place on the Gold Coast from 29–30 October 2026.

This year's theme, *Forging a Trusted Future*, reflects a shared commitment to strengthening Australia's vocational education and training sector through collaboration, innovation and quality.

Visit the NCVER team at Booth 8 throughout the conference to discover how our data, research and insights support evidence-based decision-making across the sector. We'll be available to answer questions about reporting requirements, the VET Information Standard and other NCVER resources and services. We look forward to meeting delegates from across Australia and continuing the conversation about the future of VET.

Save time with the new DataBuilder

NCVER's upgraded DataBuilder is now available, making it easier to access and analyse VET data.

Built on a modern cloud-based platform, the upgraded tool includes a range of improvements based on user feedback. New features include improved search and sorting functionality, the ability to save and share customised DataBuilder views, and better Excel exports.

Users can also copy data directly into reports, presentations and other documents, reducing the need for manual reformatting and making it quicker to work with data.

While the look and feel of DataBuilder has changed, the data remains the same. Users can continue to access the same trusted VET data collections, including information on students and courses, apprentices and trainees, funding and outcomes.

To support users transitioning to the new platform, NCVER has developed a range of resources, including recorded demonstrations, FAQs and practical guidance materials.

Whether you are a regular user or new to DataBuilder, we encourage you to explore the new experience and access the available support resources.

Explore DataBuilder: https://www.ncver.edu.au/databuilder