

DECEMBER 2025

AVETMISS reporting

2025 annual activity due by 28 February 2026

The collection window for AVETMISS fee-for-service data reported directly to NCVER opens on 1 January 2026 and closes at 5:00pm (ACDT) on 28 February 2026.

IMPORTANT INFORMATION – 2025 annual submission support

While the 2025 annual submission window remains open until Saturday, 28 February 2026, please note that NCVER's Client Services team will only be available until 5:00pm (ACDT) on Friday, 27 February 2026.

We strongly recommend reaching out in advance if you need assistance. Support hours are Monday to Friday, 8:45am to 5:00pm (ACDT).

Our team can assist with validation and submission issues. Please note this is our busiest period, so allow up to 48 hours for a response.

If you report your fee-for-service activity via a state training authority (STA), please check their deadlines which may be earlier.

If you are submitting your data directly to NCVER then check out our [fact sheets](#) via the [RTO Hub](#) which provide step-by-step instructions to guide you through the process.

Nil returns

If your RTO did **not** deliver any training during 2025 you must submit a nil return via NCVER's AVETMISS Validation Software (AVS). [Nil returns](#) are required where:

- there has been no nationally accredited training (funded and/or fee-for-service), and no certificate issuance; **or**
- where the RTO is newly registered (i.e., registered in late 2025) and has not commenced delivering training.

IN THIS EDITION

- [AVETMISS reporting](#)
- [Accessing the AVETMISS Validation Software \(AVS\)](#)
- [Tips for preparing your 2025 data submission](#)
- [AVS Updates](#)
- [AVETMISS Release 8.1](#)
- [Transition from ANZSCO to OSCA](#)
- [Access Your updated RTO data](#)

AVETMISS support

Our Client Services team is available to help you between 8.45am and 5pm (ACDT). The team can be contacted in a number of ways:

submit:	contact form
email:	support@ncver.edu.au
phone:	08 8230 8400
toll free:	1800 649 452

This work has been produced by NCVER on behalf of the Australian Government and state and territory governments, with funding provided through the Australian Government Department of Employment and Workplace Relations.

www.ncver.edu.au

 x.com/ncver

 linkedin.com/company/ncver

Exempt/Aggregate reporting

RTOs granted an exemption by the VET Regulator(s) from reporting full AVETMISS data for 2025 to the National VET Provider Collection (under Section 5 of the [National VET Data Policy](#)), will be sent emails regarding reporting arrangements for aggregate data. Please ensure that the CEO contact details on training.gov.au are up to date in order to receive these emails.

VET in schools reporting in Victoria

Victorian VET in Schools' data submitters, reporting to the Victorian Curriculum Assessment Authority (VCAA), will also need to submit their nationally recognised training activity to NCVER. For further information please see our fact sheet AVETMISS reporting: [VET in Schools](#).

Data Entry Tool

A number of RTOs use NCVER's free data entry tool to create NAT files for submission to NCVER. We'd like to remind RTOs that this tool is **intended for organisations with fewer than 100 students**. It is not suitable for STA reporting, as it does not support the additional fields required for that process.

Communications

Reporting reminders from NCVER are only emailed to the CEO, as registered on training.gov.au. Please ensure these details are up-to-date and that emails from support@ncver.edu.au are not blocked to avoid missing these communications.

Accessing the AVETMISS Validation Software (AVS)

AVS Users

Please review AVS users prior to the end of the year. The Primary Contact and/or Organisation Administrator for an RTO are able to add and de-activate users in AVS (see section 7 of the [AVS User Guide](#) for more information).

Where there is no current Primary Contact/Organisation Administrator in the organisation and NCVER is asked to make updates for an RTO, please refer to [AVS User Maintenance](#) for details.

CEO emails listed on training.gov.au are used to authenticate AVS user requests. To avoid any last-minute issues with AVS access, please make any updates to the CEO details or RTO legal/business name on training.gov.au as soon as possible to ensure that you can submit your annual AVETMISS data before the deadline.

For RTOs new to reporting, if you have not already done so, we recommend you [register](#) to use AVS as soon as possible between Monday-Friday, 8:45am-4pm (ACDT).

Tips for preparing your 2025 data submission

Finalise your 2025 training activity prior to 2026 updates

Many RTOs update student records and outcomes with the 2026 changes in the new year, *before* submitting their 2025 annual training activity. This often leads to validation errors and RTOs needing to revert their data back to the status as of 31 December 2025 to ensure their 2025 data can be submitted on time.

To avoid this, we recommend validating data error-free prior to the end of the year and submitting the data as soon as the collection window opens in 2026.

Student management system errors

If you receive an error message from your student management system (SMS), our team will do their best to support you in identifying the issue. However, please note that we are not familiar with the inner workings of each SMS, and it may be necessary to refer you to your SMS vendor for further assistance. Keep in mind that SMS vendors are often busy during reporting period and may not be able to provide immediate support.

Allow continuing outcomes tick box

In order to submit your annual data to NCVER please ensure this box is **not** selected - this check is only used for validations occurring in the quarter prior to 31 December 2025 (for submission of regular data to an STA).

Reporting outcomes

In order to avoid reporting issues and ensure the correct final outcomes appear on students' USI transcripts please report as follows:

- Outcome identifier – national '85 - not yet started' used for students who have enrolled but not yet commenced activity.
- Outcome identifier – national '40 - withdrawn/discontinued' for students who have engaged in an activity and withdrawn (formal & informal) from training (refer to [AVETMISS Data element definitions: edition 2.3](#) for further information) - it should not be used for students who did not commence training.
- Outcome identifier – national '70 - continuing activity' is used against the final subject/unit for students who will not be fully assessed by the end of 2025, **including** any on-the-job component. The completion should be reported in your 2026 data once the final assessment/on-the-job component has been finalised.
- Outcome identifier – national '70 - continuing activity' should not be used where the activity end date for a student is in 2025 as this will result in the continuing outcome remaining on students' transcripts. Where this occurs, the outcome will need to be deleted in the USI Transcript Update Tool before it can be re-added with the final outcome.
- Subject-only enrolments (i.e. subjects/units not undertaken as part of a program) should be reported with a blank Program identifier in the Training activity (NAT00120) file. They should be excluded from the Program completed (NAT00130) file.
- Records should only appear in the Program completed (NAT00130) file when a program, qualification, course or skill set has been **completed**. The issued Flag should only be marked as 'Y – Qualification, course or skill set credential issued' if the certificate/statement of attainment has been issued.

How to use assessable and non-assessable outcomes

To ensure accurate data on students USI transcripts, non-assessable activity is reported when training activity in a subject is designed so that the student is not required to undertake an assessment, or the student has elected by agreement with the training organisation at enrolment not to be assessed in the subject.

For either non-assessable subject scenario, when the student successfully completes the non-assessable subject, the student should be reported with an *Outcome Identifier - national* of '81 - Non-assessable-satisfactorily completed' and when the student does not successfully complete or withdraws from the non-assessable subject the student should be reported with an *Outcome Identifier - national* of '82 – Non-assessable activity – withdrawn or not satisfactorily completed'.

Reminder to submit

A number of RTOs successfully validate their data each year, but do not ***finalise their submission***. Until you receive a status of submitted in AVS and receive an email confirming successful submission, the data is not received by us.

Data must be submitted to appear in reports provided to the VET Regulators. After successfully validating your data, you must:

- select the 'Finalise submission' button
- tick the two authorisation boxes
- complete the declaration
- select the 'Submit' button.

A confirmation of submission email will be sent to the Primary Contact and user who logged in.

Support availability

NCVER will be closed from 3pm (ACDT) on Wednesday, 24 December 2025 and will reopen on Friday, 2 January 2026. If you would like to take advantage of our call-back service, you are welcome to leave a message, and we will respond promptly to emails and messages when we return in the new year.

AVS Updates

The issue regarding Business Rule and Error Messages (3867 and 3868) has now been resolved. The system is operating as intended, and no further inconsistencies have been detected.

AVETMISS Release 8.1

NCVER is undertaking a review of the AVETMIS Standard for VET Providers. The majority of the changes will be included in a new release of the Standard (Release 8.1), which will come into effect on 1 January 2027.

At this stage, we can advise that the changes will include:

- The transition from Australian Standard Classification of Occupations (ANZSCO) to Occupation Standard Classification for Australia (OSCA), in line with ABS updates.
- A new classification under Program Level of Education Identifier to facilitate reporting of Vocational Degree Level programs, in line with the AQF updates (effective 17 February 2025)
- A new Specific Funding Identifier code to enable RTOs to report training activity under the 'Free TAFE waiver' program.

Updated AVETMISS documentation will be available on the NCVER website early 2026 and communicated via the Data Support Bulletin in February.

Transition from ANZSCO to OSCA

The occupation standard will be changing from ANZSCO to OSCA - the Occupation Standard Classification for Australia.

Once implemented, the intended occupational outcome for accredited courses and qualifications (collectively known as 'programs') will use OSCA rather than ANZSCO. This will be stored as a new field on the National Training Register and available through a new version of the NTR SOAP web services.

One significant change when moving from ANZSCO to OSCA is that codes will no longer use zero padding if the program cannot be assigned a classification at the 6-digit level. Instead, any valid OSCA code from the 1 to 4-digit level will also be valid. More information about the OSCA transition will be provided in early 2026.

Access your updated RTO data

RTO VET Explorer on NCVER's [DataHub](#) platform has been refreshed with new **2024 Total VET Activity data**. Explore the latest insights into your RTO's training activity data and compare against similar groups of RTOs.

If you're already registered on DataHub, simply log in with your credentials to access the updated data. For those new to DataHub, please visit the [Getting to know DataHub](#) page on NCVER's website for details on how to register.

*Our Client Services team look forward to assisting you in the new year
and wish you a happy holiday season.*